

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	*Salary of two (2) Service Contractuals	Ofc Admin	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
	*Purchase of various supplies	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	20,000.00	20,000.00		
	*Voice recorder (16GB) 1 pc	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	20,000.00	20,000.00		
	*USB (36GB) 3 pcs	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	*Fast printing printer 1 unit	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	*External drive (1TB) 1 unit	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	*Self-inking stamp pad 5 pcs	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	*Shredder 1 pc	Ofc Admin	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Office of the Solicitor General	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	444,000.00	444,000.00		
	Directorate Meeting	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	Local and Foreign Travel	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	70,000.00	70,000.00		
	Other Supplies and Materials	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Governing Board Expenses											
	*Pre-GB Meeting snacks/meals	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	420,000.00	420,000.00		
	*GB Meeting snacks/meals	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	*Steno Notebook 6 pcs	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	*POEA Dry Seal 1 pc	Ofc Admin	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	*Heavy duty scanner 1 unit	Ofc Admin	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	*External drive (1TB) 2 units	Ofc Admin	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	*Fast printing printer	Ofc Admin	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Review Project (Continuing Fund Review)	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		

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	Representation and Unprogrammed Expenses (*Snacks and/or meals for the guests of the	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Extra-ordinary Expenses	Ofc Admin	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	180,000.00	180,000.00		
									1,494,000.00			
MANAGEMENT SERVICES												
	WiFi Pocket (Plan 999 x 12 months)	DA Management Services	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Supplies and Furnitures	DA Management Services	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	44,000.00	44,000.00		
	Meeting Expenses	DA Management Services	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	Inks and Toners	DA Management Services		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	34,000.00	34,000.00		
	Extra-ordinary Expenses	DA Management Services		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	132,000.00	132,000.00		
	Close Monitoring OSSCO Operations	DA Management Services		N/A	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		
									382,000.00			
BIDS AND AWARD COMMITTEE OFFICE												
	Meals During BAC Meeting for CY 2020	BAC		N/A	N/A	Jan-Dec	Jan-Dec	GoP	BID DOCS SALES	BID DOCS SALES		
	Inks and Toners	BAC		1st quarter	N/A	1st quarter	1st quarter	GoP	20,002.00	20,002.00		
	Conference Table 8 Seater 1 Pcs	BAC	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	14,999.00	14,999.00		
	Transparent Box use for public bidding	BAC	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	14,999.00	14,999.00		
									50,000.00			
ADMINISTRATIVE BRANCH												
	Special Supplies for Report Preparation	Cash	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	58,850.00	58,850.00		
	Accountable Forms (Padded OR's)	Cash	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	24,200.00	24,200.00		
									83,050.00			
	Public Facilities	GSPD										
	* Elevator	GSPD	Public Bidding	Oct-19	N/A	Oct-19	Oct-19	GoP	35,000,000.00		35,000,000.00	
	* Public CR	GSPD	Public Bidding	Oct-19	N/A	Oct-19	Oct-19	GoP	2,900,000.00		2,900,000.00	
	Office Equipment	GSPD										
	Communication Services - Tel. LandLines (PLDT)	GSPD	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,707,000.00	2,707,000.00		
	Communication Services - Cellular Phone PostPaid	GSPD	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,300,000.00	1,300,000.00		
	Communication Services - WiFi Broadband Subscription	GSPD	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	Communication Services - Sky-Cable/TV Subscription	GSPD	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	92,000.00	92,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Rental Services - Purified Drinking Water	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	384,000.00	384,000.00		
	Rental Services - Photocopier	GSPD	Public Bidding	Nov-19	Nov-19	Nov-19	Nov-19	GoP	882,000.00	882,000.00		
	Water Supply Consumption (Manila Water)	GSPD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	1,610,000.00	1,610,000.00		
	Electric Supply Consumption (Meralco)	GSPD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	21,526,000.00	21,526,000.00		
	Servicing and Maintenance of Elevators - 3 Units Service Elevators (Jardine-Schindler)	GSPD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	750,000.00	750,000.00		
	Servicing and Maintenance of Elevators - 1 Unit Service Fuji Elevator (Elecol)	GSPD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	0.00			
	Servicing and Maintenance of Elevators - Repairs and Spare Parts	GSPD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	250,000.00	250,000.00		
	General Cleaning/Maintenance of Water Reservoir/Tank	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	70,000.00	70,000.00		
	Testing of Effluent of Unaerobic Chamber (per DENR)	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	Renewal of DENR Permit (Effluent Discharge & Air)	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Disludging of Sewage Septic Tank	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	336,000.00	336,000.00		
	General Pest Control of POEA Building	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	384,000.00	384,000.00		
	Servicing and Maintenance of Air-Con Units	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	750,000.00	750,000.00		
	Parts/Repairs of Air-Con Units	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP				
	Repair of Motor Vehicle	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	450,000.00	450,000.00		
	Maintenance of Motor Vehicle	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Preventive Maintenance Service (PMS)	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	0.00			
	Servicing and Maintenance of Fire Pump, Jockey Pump and Sprinkler System	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	144,000.00	144,000.00		
	Servicing and Maintenance of Generator Set #1, #2 and Synchronizing panel System	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	264,000.00	264,000.00		
	Servicing and Maintenance of Fire Detection Alarm System	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	168,000.00	168,000.00		
	Maintenance of Emergency Lights (replacement of defective parts/units)	GSPD	NP-53.9 Small Value Procurement	Nov-19	N/A	Nov-19	Nov-19	GoP	72,000.00	72,000.00		
	Purchase of Building Maintenance Tools and Equipment	GSPD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	360,000.00	360,000.00		
	Emergency/Minor Repairs (supplies and materials)	GSPD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	1,000,000.00	1,000,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regular Office Supplies	GSPD	NP-53.9 Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	3,000,000.00	3,000,000.00		
	Computer Inks/Toners/Supplies	GSPD		1st quarter	N/A	1st quarter	1st quarter	GoP	4,182,000.00	4,182,000.00		
	Accountable Forms (Padded OR's)	GSPD	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	3,000,000.00	3,000,000.00		
	Fuel, Oil and Lubricant	GSPD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	1,700,000.00	1,700,000.00		
	Drugs and Medical Expenses	GSPD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	60,000.00	60,000.00		
	Cash Advances	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	1. Building and Property Insurance	GSPD	NP-53.5 Agency to Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	3,000,000.00	3,000,000.00		
	2. Motor Vehicle Registration/Insurance	GSPD	NP-53.5 Agency to Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	3. Fidelity Bond	GSPD	NP-53.5 Agency to Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	144,000.00	144,000.00		
	4. Taxes, Duties & other Fees	GSPD	NP-53.5 Agency to Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	216,000.00	216,000.00		
	1. Outsource Personnel for Property, Engineering, Building Maintenance Staff Registered Civil Engineer (1), Engineering Assistant (2), Assistant Property Officer (1), Air Con Technician(1), Electrician (1), Plumber (1), Carpenter (1), Engineering Aide/Helper Technician (2)	GSPD	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	1,740,000.00	1,740,000.00		
	Transportation Services: Drivers (9)	GSPD	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	2,220,000.00	2,220,000.00		
	Janitorial Services POEA Central Office: Supervisor (1), Janitor (21), Elevator Operator (4); POEA Calamba: Janitor (1)	GSPD	Public Bidding					GoP	6,240,000.00	6,240,000.00		
	Security Services POEA Central Office: 6 days per week Detachment Commander(1), Shift-in-Charge(2-Day Shift, 1-Night Shift), Ordinary Guard(32-Day Shift, 4-Night Shift) POEA Calamba: Ordinary Guard (1) 6 days per week, Ordinary Guard (1) 5 days per week	GSPD	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	12,240,000.00	12,240,000.00		
	SEMINAR on Disaster Preparedness and Management Cluster Group - DPMCG (c/o HRDD)	GSPD	NP-53.9 Small Value Procurement	1st to 4th Quarter	N/A	1st to 4th Quarter	1st to 4th Quarter	GoP	C/o HRDD	C/o HRDD		
	Seminar on Disaster Preparedness & Prevention Seminar / Fire and Earthquake Drill (c/o HRDD)	GSPD	NP-53.9 Small Value Procurement	1st to 4th Quarter	N/A	1st to 4th Quarter	1st to 4th Quarter	GoP	C/o HRDD	C/o HRDD		
	1. Advertising Expenses (Bidding Notices)	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	2. Printing and Publication Expenses	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	156,000.00	156,000.00		
	POEA Green Our DOLE Program/5S Policy - Scope of works required in the Eco Self-Assessment Checklist/5S Checklist	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	28,000.00	28,000.00		

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	POEA Green Our DOLE Program/5S Policy - Quarterly inventory and disposal of unserviceable/waste materials (GSPD, CRD & ICT)	GSPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	28,000.00	28,000.00		
									110,197,000.00			
	Handling of outgoing documents (postal and courier services) - Philippine Postal Corp.	CRD	NP-53.5 Agency to Agency	N/A	N/A	Jan-20	Jan-20	GoP	2,040,000.00	2,040,000.00		
	Handling of outgoing documents (postal and courier services) - Domestic	CRD	Public Bidding	Oct-19	Oct-19	Oct-19	Nov-19	GoP	750,000.00	750,000.00		
	Handling of outgoing documents (postal and courier services)- International	CRD	Public Bidding	Oct-19	Oct-19	Oct-19	Nov-19	GoP	3,957,500.00	3,957,500.00		
	Imaging of OFW records (outsourced) 180,000 digitized OFW records	CRD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	250,000.00	250,000.00		
	Maintenance coverage (1 year)-LSAP renewal of Laseriche Avante for SQL server and user CRD 1 software upgraded	CRD	Direct Contracting	N/A	N/A	Nov-19	Nov-19	GoP	250,000.00	250,000.00		
Record Management System		CRD	NP-53.9 Small Value Procurement									
	Automatic Numbering Machine - 2 Pcs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	2,000.00	2,000.00		
	Self Inking Stamp - 10 Pcs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	10,000.00	10,000.00		
	Postage Metered Machine Ink - 8 Cartridge	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	60,000.00	60,000.00		
	POEA Letterhead - 500 Reams	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	66,000.00	66,000.00		
	Mimeo Paper (A4) 100 Reams	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	10,000.00	10,000.00		
	Bond Paper (A4) 100 Reams	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	13,000.00	13,000.00		
	Postage Tape Strips 1 Box	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	2,000.00	2,000.00		
	Maintenance and Calibration of Digital Weighing Scale ang Postage Metered Machine	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	8,000.00	8,000.00		
Hauling of Records to NAP		CRD										
	Packing Tapes - 200 Rolls	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	175,000.00	175,000.00		
	Sign Pen (Black & Blue) nib size 0.5 - 200 Pcs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Over-All Suit - 4 Pairs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Head Mask and Goggle (eye protection) - 4 Pairs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Dotted Cotton Knitted Hand Safety Work Gloves - 100 Pairs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				

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	External Hard Disk for Digitized Record - 3Units	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Epson M100 BK7441 - 46 Pcs	CRD	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Washable Head/Face Mask - 100 Pcs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Corrugated Box - 1200 Pcs	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Meetings/Liasoning/Trainings Seminar	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	0.00			
	Attendance to Court Hearing	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Sharing Fee for Publication of Issuances at ONAR	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Cost Incoming registered mails	CRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Travel Expenses liasoning to different government offices	CRD	NP-53.9 Small Value Procurement	N/A	N/A	1st quarter	1st quarter	GoP				
	Security Subscription for OFW Record Online	CRD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00		
	Retention of Six (6) Service Contractuals C/O PES	CRD	Public Bidding	N/A	N/A	1st quarter	1st quarter	GoP	C/O HRDD	C/O HRDD		
	Retention of Photocopier for Official use of OFW Record Issuance/Dissemination C/O GSPD	CRD	NP-53.9 Small Value Procurement	N/A	N/A	1st quarter	1st quarter	GoP	C/O GSPD	C/O GSPD		
	BTr (POLO remittances' bank charges)	CRD		Jan-Dec	N/A	Jan-Dec	Jan-Dec		400,000.00	400,000.00		
									8,071,500.00			
	Retention of Service Contractual (57 encoders)	HRDD	Public Bidding	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	12,427,837.84	12,427,837.84		
	Conduct of SPB - Airfare & Transportation Expenses - Hotel Accommodation - Per Diem/Meals	HRDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
	Conduct of Orientation of Employees & Immersion Program - Airfare & Transportation Expenses - Hotel Accommodation - Per Diem/Meals	HRDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	Conduct of Orientation for Student Trainees - Food Expenses	HRDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Retention of Professional Services	HRDD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	792,000.00	792,000.00		
	Inter-Agency Hosting of Activities: DOLE Flag Ceremony Hosting & CSC Cluster Hosting - Food Expenses - Other Related Expenses	HRDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Liaisoning to Government Expenses	HRDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		
	On-Line Psychological Testing	HRDD	NP-53.9 Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	220,000.00	220,000.00		
	Health & Cultural Programs (DOLE Sportsfest) (Venue, Foods & T-Shirts & Miscellaneous)	HRDD	NP-53.9 Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	200,000.00	200,000.00		
	Issuance of ID Cards/ Pins (Supplies)	HRDD	NP-53.9 Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	25,000.00	25,000.00		
	Monitoring of Administrative Cases	HRDD	NP-53.9 Small Value Procurement	Jan-Dec		Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Program for Retirees & Loyalty Awardees (Plaques, Foods and Supplies)	HRDD	NP-53.9 Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100,000.00	100,000.00		
	Program for Senior Citizen Employees of POEA (Foods and Supplies)	HRDD	NP-53.9 Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	100,000.00	100,000.00		
	Conduct of Tree Planting under the GODP (food)	HRDD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	Centralized Training Program for Employees	HRDD		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,000,000.00	1,000,000.00		
	Teambuilding (@4000/pax); General Assembly (@1000/pax); POEA Anniversary (@1000/pax)	HRDD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,100,000.00	2,100,000.00		
									17,400,837.84			
PLANNING BRANCH												
	Implementation of POEA Communication Plan - Publication of corporate ads, Advisories, Governing Board Resolution, Memorandum Circulars and other official documents	IED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	525,000.00	525,000.00		
	Media Briefing - Press Conference, snacks for media waiting for the officials to be interviewed.	IED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00		
	Printing publication expenses for Information Materials - POEA brochure, Annual report for 2015-2016 and POEA video materials, printers	IED	NP-53.9 Small Value Procurement	Oct-Dec	N/A	Oct-Dec	Oct-Dec	GoP	195,000.00	195,000.00		
	a. Multi-function Printer 2 Units	IED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	b. Epson M100 BK744 Ink 20 bottles	IED	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP				
	c. Epson L6160 Black Ink 20 bottles	IED	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP				
	d. Epson L6160 Cyan Ink 15 bottles	IED	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP				
	e. Epson L6160 Magenta Ink 15 bottles	IED	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP				
	f. Epson L6160 Yello Ink 15 bottles	IED	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP				
	g. USB Voice Recorder 1 Unit	IED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Maintenance and updating of POEA website	IED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	POEA Information and Assistance Center								0.00			
	a. Food	IED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	b. Audio Equipment (1 wireless Microphone System with two (2) Handheld Microphone, 3 pcs Wired Microphone with XLR Male Connector, 3 pcs VGA Cable with high resolution (color: Black), 2 units telephone headset	IED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	26,000.00	26,000.00		
	Facilitation of Study Visits - Delegation of officials from different countries seeking to study the Philippine Migration System and immersion program for POLO personnel	IED										
	a. snacks and meals depends on the number of delegates and personnel for immersion	IED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	b. Specialty paper for Certificate Color: White Range: Japanese Size: 8.5X11" 120GSM	IED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	10,000.00	10,000.00		
	Documentation of Events (batteries, photopaper and other supplies)	IED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	40,000.00	40,000.00		
	Corporate Giveaways	IED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	200,000.00	200,000.00		
	Library Services (One-year subscription of newspapers: Monday to Friday: 2 Malaya Business Insight, 2 Business Mirror, 2 Daily Tribune, 2 Manila Times, 3 Manila Bulletin, 2 Manila Standard, 4 Phil. Daily Inquirer, 5 Phil. Star, 2 P. Journal, Abante Tonight and Bulgar Magazines: Time and Readers Digest Requested Book for purchase)	IED	NP-53.9 Small Value Procurement		N/A	Dec-19	Dec-19	GoP	205,000.00	205,000.00		
									1,342,000.00			
	A. Assessment and Planning Exercise	PPD										
	1. Year-End Performance Assessment and Corporate Planning (YEPA/CORPLAN) Exercise	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	1.1 Central Office - Regional office Consultation Meeting	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Food for 50 pax	PPD	NP- 53.10 Lease of Real Property/ Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	62,000.00	62,000.00		
	- Accommodation for 50 pax	PPD	NP- 53.10 Lease of Real Property/ Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	1.2 POEA Wide YEPA/CORPLAN	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Hotel Accommodation with meals for 95 pax for 2 days	PPD	NP- 53.10 Lease of Real Property/ Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	380,000.00	380,000.00		
	- Bus and Coaster Rentals (Transportation)	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1.3 Participation to DOLE-Wide YEPA/CORPLAN	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00		
	2. Mid-Year Performance Assessment and Replanning Exercise (MYPA-RE)											
	2.1 Central Office - Regional office Consultation Meeting											
	- Food for 50 pax	PPD	NP- 53.10 Lease of Real Property/ Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	62,000.00	62,000.00		
	- Accommodation for 50 pax	PPD	NP- 53.10 Lease of Real Property/ Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	2.2 POEA Wide MYPA-RE											
	- Hotel Accommodation with meals for 95 pax for 2 days	PPD	NP- 53.10 Lease of Real Property/ Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	380,000.00	380,000.00		
	- Bus and Coaster Rentals (Transportation)	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		
	2.3 Participation to DOLE-Wide MYPA-RE	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00		
	B. Statistical Performance Reporting System (SPRS)/Agency Performance Measures (APM)											
	1. SPRS Workshop for 60 pax	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	- Honorarium 2 Speakers	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00		
	2. Conduct/Participation to IAC/TWG Meetings	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,000.00	14,000.00		
	3. Purchase of one (1) unit 32" LED TV with VGA Input	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
	C. Technical and Administrative Support to Overseas Landbased Tripartite Consultative Council (OLTCC)	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	49,000.00	49,000.00		
	D. POEA-Quality Management System (POEA-QMS) Project											
	1. Conduct of Surveillance Audits ESA	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- 1st Surveillance	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	66,000.00	66,000.00		
	- 2nd Surveillance	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	77,000.00	77,000.00		
	2. Hiring of Technical Staff @ 19880 per month	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	238,560.00	238,560.00		
	3. Conduct of Management Review Meeting (MRM) for 65 pax	PPD	NP-53.9 Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	50,000.00	50,000.00		
	4. Conduct of ISO Committee Meeting (ICM)	PPD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	5. Conduct of Internal Quality Audit (IQA)	PPD	NP-53.9 Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00		
	6. Conduct of Customer Satisfaction Measurement (CSM) - Purchase of INK for Printing - 16 bottles	PPD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	5,000.00	5,000.00		
	7. Documentation (Purchase of three (3) hole punch binder 3"	PPD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	17,440.00	17,440.00		
									1,747,000.00			
FINANCE BRANCH												
	Liasoning Function/ Traveling Expenses Local	Acctg Division	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	49,000.00	49,000.00		
	Retention of one (1) Service Contractual	Acctg Division	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Training Continuing Professional Development for CPAs	Acctg Division	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	76,000.00	76,000.00		
	Training Other Seminars to be Conducted by COA (e.g E-NGAs, GAM, PPSAS, LARGE etc)	Acctg Division	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP				
	Inks and Toners and ICT Supplies	Acctg Division		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	154,000.00	154,000.00		
	Usb Flashdrive(For Payroll) 8gb - 12 Pcs	Acctg Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Bond Paper Legal(8.5" X 14") - 3 Reams	Acctg Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Bond Paper Legal(8.5" X 13") - 3 Reams	Acctg Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Correction Tape (1m) - 40 Pcs	Acctg Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Conduct of Regional Audits and/or Immersions	Acctg Division	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP				
	Representation Expenses	Acctg Division	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
									294,000.00			
	Bond Paper 80gsm (8.5X11) - 20 reams	Commission on Audit	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	36,000.00	36,000.00		
	Trodat Stamps Self Inking 60X40mm - 1 Pc	Commission on Audit	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Trodat Stamps Self Inking 47X18mm - 4 Pc	Commission on Audit	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Post-it Page Marker - 8 Pads	Commission on Audit	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Dishwashing Liquid 1 ltr - 12 Pcs	Commission on Audit	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Inks and Toners			1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Miscellaneous and othe Contingency	Commission on Audit		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	64,000.00	64,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
									100,000.00			
	Cutting Mat Green - 1 Pc	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	40,000.00	40,000.00		
	Paper Trimmer Cutter - 1 Pc	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Colored Bond Paper (any light color) 4 reams	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Index Card 1/2 (Palian) - 2000 Pcs	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Colored Folder Morocco - 100 Pcs	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Ring Binder 11/2 & Spine Binder - 100 Pcs	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Transparent Folder/ Transparency Film - 100 Pcs	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Index Tab (clear) - 200 Boxes	Budget Division	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Attendance to Technical Budget Hearing of 2020 Budget	Budget Division										
	* DBM	Budget Division	NP-53.9 Small Value Procurement	Mar-May	N/A	Mar-May	Mar-May	GoP	35,000.00	35,000.00		
	* Congress	Budget Division	NP-53.9 Small Value Procurement	Jun-Aug	N/A	Jun-Aug	Jun-Aug	GoP				
	* Senate	Budget Division	NP-53.9 Small Value Procurement	Sept-Nov	N/A	Sept-Nov	Sept-Nov	GoP				
	Implementation of 5S+1 (special supplies for filing of records)	Budget Division	NP-53.9 Small Value Procurement	N/A	N/A	Mar-May	Mar-May	GoP	25,000.00	25,000.00		
	Q2 (2 Pax X4 Days X 2000) 14k Tev - Trainings Provided By Pagba	Budget Division	NP-53.5 Agency to Agency	N/A	N/A	3rd quarter	3rd quarter	GoP	41,000.00	41,000.00		
	Q3 2 Pax X3 Days X 2000- Trainings Provided By Coa For Updates On E-Budget System	Budget Division	NP-53.5 Agency to Agency	N/A	N/A	3rd quarter	3rd quarter	GoP	41,000.00	41,000.00		
	Liasoning Function/ Traveling Expenses Local	Budget Division	NP-53.5 Agency to Agency	N/A	N/A	3rd quarter	3rd quarter	GoP	24,000.00	24,000.00		
									206,000.00			
REGIONAL AND OVERSEAS COORDINATING OFFICE												
	Salaries of one (1) Service Contractual for the processing of requests for Accountable Forms and packages/dispatch those to Requesting Regions/POLOs.	ROCO	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	210,000.00	210,000.00		
	Salaries of one (1) Service Contractual for the receiving, recording and releasing incoming and outgoing documents from different Regional Offices, POLOs and POEA Division/Units.	ROCO	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	210,000.00	210,000.00		
	Corrugated Boxes 100 pcs - 100 pcs	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Packaging Tape - 50 rolls	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,500.00	3,500.00		
	Special Paper A4 (Bright Orange, Yellow Green, Bright Blue, Yellow, Bright Red) - 48 Packs/pads	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,200.00	1,200.00		
	Rubber Stamp - 2 Pcs	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500.00	500.00		
	Epson M100 Ink T7741 (Black) - 20 Pcs	ROCO	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	11,400.00	11,400.00		
	Canon Cartridge 303 - 8pcs	ROCO	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	33,840.00	33,840.00		
	Battery AA - 5packs	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,500.00	1,500.00		
	Indoor Plants - 20 Pcs in support to GODP	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	4,000.00	4,000.00		
	Bedding sets (Fitted Sheets -12pcs, Flat Sheets -12 pcs, Pillow Cases -12pcs)	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	24,000.00	24,000.00		
	Dinnerware Set	ROCO										
	Plate - 2 Dozens	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	4,800.00	4,800.00		
	Cup and Saucer - 2 Dozens	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,400.00	2,400.00		
	Bowl - 2 Dozens	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,400.00	2,400.00		
	Glass - 2 Dozens	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,400.00	2,400.00		
	Spoon and Fork - 2 Dozens	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,200.00	1,200.00		
	Teaspoon - 1 Dozen	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	300.00	300.00		
	Serving Spoon - 6 Pcs	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	600.00	600.00		
	Serving Bowls - 6 Pcs	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	600.00	600.00		
	Tarpaulin (Map of the POEA Regional Offices) - 1 Pc	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00		
	Globe Rotating World Map 20CM - 1 Pc	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00		
	Mini Managment Review Meeting with Regional Heads	ROCO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	La Union (Luzon Group)	ROCO	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	Cebu (Visayas Group)	ROCO	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Davao (Mindanao Group)	ROCO	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		
									731,640.00			
SPECIAL PROGRAMS UNIT												
	Salaries of two (2) Service Contractual for the receiving, recording and releasing incoming and outgoing documents from 888 Citizen;s Complaint Center (Malacañang), PCC (Presidential Complaint Center), CSC Contact Center ng Bayab, OWWA 8888, DOLE 8888, Assigned to Special Programs	SPU	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o HRDD	c/o HRDD		
	Salaries of one (1) Service Contractual for the receiving, recording and releasing incoming and outgoing documents from 888 Citizen;s Complaint Center (Malacañang), PCC (Presidential Complaint Center), CSC Contact Center ng Bayab, OWWA 8888, DOLE 8888, Assigned to Special Programs	SPU	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o HRDD	c/o HRDD		
	Salaries of one (1) Service Contractual assigned for AssistwWELL that will assist the OFW's in giving Counseling, Overseas Jobs Referral, Livelihood Assistance Referral, Legal and Conciliation Services Including Assistance in Filing of Complaint	SPU	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o HRDD	c/o HRDD		
	Toner Cartridge Canon 312 - 6pcs	SPU		Jan-20	N/A	Jan-20	Jan-20	GoP	27,654.00	27,654.00		
	Ink 774 Epson M100 - 12pcs	SPU		Jan-20	N/A	Jan-20	Jan-20	GoP	9,108.00	9,108.00		
	HP Ink Advantage 678 (Black 6pcs, 6pcs tricolor)	SPU		Jan-20	N/A	Jan-20	Jan-20	GoP	2,560.80	2,560.80		
	Executive Chair - 1 Unit	SPU	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	5,000.00	5,000.00		
	Clerical Chair 1 Unit	SPU	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	5,000.00	5,000.00		
	Dater Stamp 2 Pcs	SPU	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	1,000.00	1,000.00		
	Printer - 2 Units	SPU	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	18,000.00	18,000.00		
									68,322.80			
INFORMATION AND COMMUNICATION TECHNOLOGY BRANCH												
	A. MAINTENANCE AND OTHER OPERATING EXPENSES											
	Consultancy (BM Online)	ICT		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	450,000.00	450,000.00		
	E-Services Maintenance Services 1 Consultant	ICT	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	240,000.00	240,000.00		
	Data Management Services (Full migration and Cleansing) 1 Consultant	ICT	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	320,000.00	320,000.00		
	d. Help Desk Support Personnel - 4 Service Staff	ICT	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	504,000.00	504,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	2. Representation/ Meetings	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	60,000.00	60,000.00		
	3. Travel Expenses: System Maintenance and Implementation Region	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	120,000.00	120,000.00		
	5. Bulk Email Delivery	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	213,000.00	213,000.00		
	6. Data Administration Tool Subscription	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
	Databank and Network Management	ICT										
	1. 6 Technicians ICT Supplies and Materials Expenses a. Procurement/replacement of expendable and semi-expendable ICT Supplies, accessories and peripherals (Monitor, hard disk, toner, webcam, video card, flash drive, USB, external hard drive, memory card, dongle, keyboard, modems, wires, cables, etc.)	ICT	Competitive Bidding	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,500,000.00	1,500,000.00		
	Cloud Services	ICT	Agency to Agency	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,200,000.00	1,200,000.00		
	a. Firewall Subscription 1000 users	ICT	Competitive Bidding	Oct-19	N/A	Oct-19	Oct-19	GoP	760,000.00	760,000.00		
	b. Anti-Virus Subscription 999 users	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	1,300,000.00	1,300,000.00		
	c. MS Software Subscription (Office 365, Exchange Online Plan2, office 365 E3) 200 users	ICT	NP-53.5 Agency to Agency	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
	3. 100Mbps - Main Office Communication Expense - Internet	ICT	Competitive Bidding	Oct-19	N/A	Oct-19	Oct-19	GoP	1,980,000.00	1,980,000.00		
	4. UPS Service Maintenance	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
	5. ICT Supplies and Materials Expenses Procurement/replacement of expendable and semi-expendable ICT Supplies, accessories and peripherals (Monitor, hard disk, toner, webcam, video card, flash drive, USB, external hard drive, memory card, dongle, keyboard, modems, wires, cables, etc.)	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	200,000.00	200,000.00		
	6. ICT Training Expenses	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
	a. Administering Windows Server 2016 2 Staff	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	c/o HRDD	c/o HRDD		
	b. Network Administration 2 Staff	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	c/o HRDD	c/o HRDD		
	c. Enterprise Architecture and e-Services Planning 2 Staffs	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	c/o HRDD	c/o HRDD		
	d. ICT Audit Security and Governance 3 Staffs	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
	e. ICT Resource Acquisition-Project TOR 2 Staffs	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	f. ISSP Planning Seminar/ Workshop 3 Staffs	ICT	NP-53.9 - Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
									8,397,000.00			
LICENSING AND ADJUDICATION												
	Retention of 1 Service Contractual	DA Lic & Adju	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	c/o HRDD	c/o HRDD		
	Provisions Of Snacks, Meals During Meeting	DA Lic & Adju	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	50,000.00	50,000.00		
	Paper Shredder - 1 unit	DA Lic & Adju	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	50,000.00	50,000.00		
	Inks and Toners	DA Lic & Adju	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Steel Cabinet - 2pcs	DA Lic & Adju	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Signpen Black 4bxs	DA Lic & Adju	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Extraordinary Expenses	DA Lic & Adju		Jan-20	N/A	Jan-20	Jan-20	GoP	132,000.00	132,000.00		
									232,000.00			
ADJUDICATION OFFICE												
	Inks/Toner For Printer – 6pcs	Ofc of Director - AO	Public Bidding	Jan-20	N/A	Jan-20	Jan-20	GoP	12,000.00	12,000.00		
	LED Television Set	Ofc of Director - AO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	10,000.00	10,000.00		
	Decision Writing Projects	Ofc of Director - AO	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,300,000.00	1,300,000.00		
	Case Conferenc/ Meetings/ Template Designs	Ofc of Director - AO	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
									1,522,000.00			
RECRUITMENT REGULATION BRANCH												
	Case Management Program/ Special projects (Office Supplies and OSM)	RRB	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	143,600.00	143,600.00		
	Capability Enhancement	RRB	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	65,520.00	65,520.00		
	ISO QMS continuous implementation	RRB	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	30,000.00	30,000.00		
									239,120.00			
LEGAL RESEARCH , DOCKET AND ENFORCEMENT DIVISION												
	Salary of twelve (12) Project-Based Professional	LRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP		c/o HRDD		
	Inks and Toners	LRD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00		
	Transparency Film - 1000 pcs	LRD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Special Paper (Neon Color) - 50 packs	LRD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Scanner - 3 Units	LRD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	External Memory (2TB) 3 Units	LRD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00		
	Printer - 3 Units	LRD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Representation Expenses (Meetings)	LRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		
									125,000.00			
DOCKET ENFORCEMENT DIVISION												
	Compulsory Arbitration of Cases - Template Design Workshop - 25 pax	DED	NP-53.9 Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	30,000.00	30,000.00		
	Compulsory Arbitration of Cases - Capability Enhancement Training for AO Lawyers (P252,000.00) - 30 pax	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	c/o HRDD	c/o HRDD		
	Compulsory Arbitration of Cases - Implementation & Execution of Orders (3,500 X 12 mos.) - 4 pax	DED		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	168,000.00	168,000.00		
	4. Sheriff's Transportation Allowance	DED		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	113,000.00	113,000.00		
	Salary of Proj.-Based Contractors - P14,500.00/month	DED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o HRDD	c/o HRDD		
	Toner Canon 303 - 25 pcs.	DED		Jan-20	N/A	Jan-20	Jan-20	GoP	60,000.00	60,000.00		
	Toner Canon 312 - 18 pcs.	DED		Jan-20	N/A	Jan-20	Jan-20	GoP				
	Print Cartridge/Ribbon for Epson LQ-2190 Dot Matrix (DED) - 6 pcs.	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Corrugated Boxes for 5s - 50 pcs	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Case Folders for RV & DA Cases - 6000	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
5	Auto Numbering Machine -3 pcs.	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Toner Canon MF3010 5 pcs	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Rubber Stamps - 10 pcs	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	File Folders w/ Clips (2 holed) - 10 pcs	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Multi-Copy Paper A4 - 350 rms.	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Colored Paper A4 (12 rms. per color Green & Yellow) - 12 rms.	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Hard Disk 2 Units	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	150,000.00	150,000.00		
	16GB USB - 3 pcs.	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Scanner (for old case folders) - 2 units	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Shredder - 1 set	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	1TB External Hard Drive - 3 units	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Digitization of Case Records	DED	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	500,000.00	500,000.00		
									1,021,000.00			
ADJUDICATION BRANCH												
	Scanner - 1 Unit	Adju Br	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	6,000.00	6,000.00		
	Vertical Filing Cabinet - 10 Units	Adju Br	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	80,000.00	80,000.00		
	Epson Bk 774 - 50 Bottles	Adju Br	Public Bidding	Jan-20	N/A	Jan-20	Jan-20	GoP	38,000.00	38,000.00		
	Toner Canon 303 -30 pcs	Adju Br	Public Bidding	Jan-20	N/A	Jan-20	Jan-20	GoP	126,900.00	126,900.00		
	Toner Canon 312 - 20 pcs	Adju Br	Public Bidding	Jan-20	N/A	Jan-20	Jan-20	GoP	92,200.00	92,200.00		
	Envelope with POEA Logo - 20 Boxes	Adju Br	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	20,000.00	20,000.00		
	Trodat Stamp/Self Inking (with name and design) - 10 Pcs	Adju Br	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	5,000.00	5,000.00		
	Trodat Stamp/Self Inking (receiving with date) - 2 Pcs	Adju Br	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	3,000.00	3,000.00		
	Retention of two (2) Service Contractuals	Adju Br	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	C/O HRDD	C/O HRDD		
	Case Analysis Workshop	Adju Br		N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
									421,100.00			
LICENSING AND REGULATION OFFICE												
	Inks and Toners	LRO		Jan-20	N/A	Jan-20	Jan-20	GoP	65,000.00	65,000.00		
	Steel Cabinet - 2pcs	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Flatbed Scanner - 1 Unit	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Sign Pen Hi-Techpoint V10 Grip - 4 Boxes	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	24X69 Cork Board - 1 Pc	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Permanent Marker with Small Tip 12 Pcs	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Dater Stamp Small 1 Pc	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Self Inking Stamp - 2 Pcs	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	USB Flash Drive 32 GB 4 Pcs	LRO	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	Extraordinary Expenses	LRO		N/A	N/A	Jan-Dec	Jan-Dec	GoP	118,000.00	118,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Snacks/Meals for Meetings	LRO	NP-53.9 Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
									198,000.00			
EMPLOYMENT REGULATION BRANCH												
	Inks and Toners	ESRD		Jan-20	N/A	Jan-20	Jan-20	GoP	70,000.00	70,000.00		
	Subscription of identified tabloids/broadsheets for print ads monitoring	ESRD	NP-53.9 Small Value Procurement	Dec-19	N/A	Dec-19	Dec-19	GoP	40,000.00	40,000.00		
	Cable/Wifi	ESRD	NP-53.9 Small Value Procurement	Dec-19	N/A	Dec-19	Dec-19	GoP	18,000.00	18,000.00		
	Partnership and Networking coordination on Health Concerns	ESRD	NP-53.9 Small Value Procurement	Apr-20	N/A	Apr-20	Apr-20	GoP	5,000.00	5,000.00		
	Administrative Requirement hiring of three (3) contractual personnel	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Expenses for the conduct of CAEP: Technical Level								133,000.00			
	Catering Services 80 PAX PER SESSION 8 sessions	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	3,432,000.00	3,432,000.00		
	Payment for Venue Utilities (Electricity, Water, Maintenance etc.) 65pax x 8 session	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	881,760.00	881,760.00		
	Incidental Expenses 65pax x 8 session	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	715,176.00	715,176.00		
	Expenses for the conduct of CAEP: Managerial Level											
	Catering Services 80pax x 4 session	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	2,288,000.00	2,288,000.00		
	Payment for Venue Utilities (Electricity, Water, Maintenance etc.) 65pax x 4 session	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	484,000.00	484,000.00		
	Incidental Expenses 65pax x 4 session	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	476,784.00	476,784.00		
	Administrative Requirement hiring of two (2) service contractual	ESRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	480,000.00	480,000.00		
	Seminar Kit & Certificate:								0.00			
	Seminar Bag - 10000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	1,000,000.00	1,000,000.00		
	Bond Paper (A4) - 50 box	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	37,500.00	37,500.00		
	Ballpen - 10,000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	50,000.00	50,000.00		
	Printed Compact Disk - 10000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	200,000.00	200,000.00		
	POEA LB Rules Booklet 10000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	450,000.00	450,000.00		
	POEA SB Rules Booklet 5000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	200,000.00	200,000.00		
	CD Envelope - 10,000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	100,000.00	100,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Specialty Paper - 1,000 packs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	50,000.00	50,000.00		
	Notarial Seal - 1,000 packs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	80,000.00	80,000.00		
	Procurement of Supplies and Equipment:											
	Inks and Toners	ESRD	Public Bidding	1st quarter	N/A	1st quarter	1st quarter	TF	160,000.00	160,000.00		
	Metal Storage Shelves 10 units	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	60,000.00	60,000.00		
	Aluminum Folding Ladder 1 unit	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	4,000.00	4,000.00		
	Flash Drive 10 pcs.	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	10,000.00	10,000.00		
	ID Card Holder 10000 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	150,000.00	150,000.00		
	Compact Camera 1 unit	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	50,000.00	50,000.00		
	3 in 1 Multi-function Printer 4 units	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	80,000.00	80,000.00		
	Monochrome Printer 4 units	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	40,000.00	40,000.00		
	Jacket/Blazer 100 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	120,000.00	120,000.00		
	Dry Seal 2 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	8,000.00	8,000.00		
	TV Plus Box 1 pc	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	1,500.00	1,500.00		
	Table Cloth 40 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	20,000.00	20,000.00		
	Wireless Microphone 1 pc	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	20,000.00	20,000.00		
	Voice Recorder 4 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	16,000.00	16,000.00		
	External Hard Drive 1 pc	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	15,000.00	15,000.00		
	SD Card 2 pcs	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	4,000.00	4,000.00		
	8 Port-Switch 1 unit	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	2,000.00	2,000.00		
	KVM Switch 2 units	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	4,000.00	4,000.00		
	Router 1 unit	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	5,000.00	5,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Push Cart 1 unit	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	3,000.00	3,000.00		
	HDMI 10 meters	ESRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	7,000.00	7,000.00		
										11,704,720.00		
	Retention of twenty-Five (25) Service Contractuals	LAC	Public Bidding	1st quarter	N/A	Jan-20	Jan-20	GoP	5,400,000.00	5,400,000.00		
	Customized self ink stamp 10pcs/38x14 mm	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP	191,000.00	191,000.00		
	Counter chair	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Computer chair 1pcs	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Filing cabinet 1pc/3 Doors	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Push cart 1pc/medium	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Office Table medium size 1pc	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Office Chair 1pc	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Conference Table 1pc	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Conference Chair 6pc	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Office sofa 1pc	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Push cart 1pc/medium	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Printer Ink Epson M100 T7741 Black 24 pcs	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	USB flash drive 3 pcs	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Surveillance Camera 5 sets	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	PETTY CASH FUND:	LAC	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	ISO procedures with MIAA:	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	1. NAIA issuance of IDs	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	2. NAIA issuance of Parking Pass/Sticker	LAC	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	3. Maintenance of Counters	LAC	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	OTHER EXPENSES:	LAC	NP-53.9 Small Value Procurement									
	TERMINAL 1	LAC	NP-53.9 Small Value Procurement									
	1. Telephone Expenses	LAC	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	2. Electricity Expenses	LAC	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	3. Internet Subscription	LAC	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	180,000.00	180,000.00		
	4. Fuel and Gasoline	LAC	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	108,000.00	108,000.00		
	5. R&M-MV	LAC	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	24,000.00	24,000.00		
	TERMINAL 2	LAC	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	60,000.00	60,000.00		
	TERMINAL 3	LAC	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	CABLE/WIFI (For Terminal 3)	LAC	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
									6,323,000.00			
LICENSING BRANCH												
	Monitoring Activities(personnel, bonds, corporate structure, business name, escrow deposit)	LED		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	107,000.00	107,000.00		
	Liaison ID Cards - 5,000	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Laminating Film - 5,000	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Signatory Cards 24,000 pcs	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	toner Cartridge Docu Print M355df (Fuji e-xerox)	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Special Paper for Certificates (board 216 gsm 8.5x11) 30,000	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	USB Flash Drive 32 GB - 12 Pcs	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	External Hard Drive 1TB - 4 Units	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Notarial Seal 15 boxes	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Special Folder Expandable Color Red & Blue - 2000 Pcs	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Traveling Expenses/ Court Hearings	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	0.00			
	Salaries of 4 Service Contractuals	LED		1st quarter	N/A	1st quarter	1st quarter	GoP	C/O HRDD	C/O HRDD		
	Improved Records Management & Comprehensive Agency Profiling Supplies and Materials	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	50,000.00	50,000.00		
	Other General Services	LED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
	Meals of 10 member evaluator re conduct of panel interviews of the Directors/owners/partners of agencies applying for new license/change of management	LED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	82,000.00	82,000.00		
	Conduct of Agency Performance Awards based on Enhanced Criteria (Every Four Years)	LED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	400,000.00	400,000.00		
									639,000.00			
	PLOS	LED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	552,000.00	552,000.00		
	Supplies and Materials (Specialty Papers, bond papers, ball pen)	LED	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	15,000.00	15,000.00		
	Salaries of 4 Service Contractuals	LED	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	TF	840,000.00	840,000.00		
	Canon Pixma 790 BK - 72 Bottles	LED		1st quarter	N/A	1st quarter	1st quarter	TF	46,800.00	46,800.00		
	Canon Pixma 790 C - 24 Bottles	LED		1st quarter	N/A	1st quarter	1st quarter	TF				
	Canon Pixma 790 M - 24 Bottles	LED		1st quarter	N/A	1st quarter	1st quarter	TF				
	Canon Pixma 790 Y - 24 Bottles	LED		1st quarter	N/A	1st quarter	1st quarter	TF				
	Desktop Computer - 4 Units	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	75,000.00	75,000.00		
	All-In-One Printer - 4 Units	LED	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	TF	60,000.00	60,000.00		
										1,588,800.00		
	Continuing Implementation of Inspection/Assessment System	Insp Div	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Conduct of Inspection including salvo inspection	Insp Div	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	159,000.00	159,000.00		
	Regional Visits/Assessment/Inspection	Insp Div	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Attendance to court hearings	Insp Div	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Special Supplies	Insp Div	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Various printer inks and toners	Insp Div		1st quarter	N/A	1st quarter	1st quarter	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Certificate Holders - 50 Pcs	Insp Div	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP	85,000.00	85,000.00		
	Long Fastener	Insp Div	NP-53.9 Small Value Procurement	1st quarter	N/A	Jan-20	Jan-20	GoP				
	Heavy Duty Stapler - 2 Units	Insp Div	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Printing of POEA Door Sticker 2000 Pcs	Insp Div	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	Continuing Capacity Building/ Enhancement on Inspection/Evaluation Works	Insp Div	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Printing Expenses	Insp Div		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Representation Expenses	Insp Div	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Trainings of LLCS	Insp Div	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
									338,000.00			
ANTI-ILLEGAL RECRUITMENT BRANCH												
	Conduct of Surveillance(Priority)	OSD										
	- Travelling Local	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		
	- ICT Supplies	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	- Fuel	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	- Internet	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	13,000.00	13,000.00		
	- Representation	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	27,000.00	27,000.00		
	- Other Maintenance Operation Expense	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Closure Order Implementation	OSD										
	- Travelling Local	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		
	- ICT Supplies	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	- Fuel	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	- Other Supply Maintenance	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	- Representation	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	- Other Maintenance Operation Expense	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Inter-Agency Coordination											
	- Representation	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	Capability Enhancement of AIRB Personnel (operatives)	OSD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		
									670,000.00			
	Provision of Legal Assitance	LAD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Free Coffee for LAD walk-in Clients	LAD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
	- Supplies and materials (partition for GAD room)	LAD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	Inter-agency Coordination (NALECC, Sub-Committee and other partners)	LAD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	45,000.00	45,000.00		
	On-site Legal Assistance Mission (Foreign Travel)	LAD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,000,000.00	1,000,000.00		
									1,295,000.00			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	1. AIR/TIP SEMINARS, CETs, Forging of Partnerships/MOA signing	AIRB	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	a. AIR/TIP Seminars	AIRB	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,000,000.00	1,000,000.00		
	b. Capability Enhancement Trainings	AIRB	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,000,000.00	1,000,000.00		
	c. Forging of Partnerships/MOA signing	AIRB	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	d. Printing of Training Manuals	AIRB	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	e. Training Materials	AIRB	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	OFW HANDBOOK (CONSULTING AND PRINTING)	AIRB	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	15,000,000.00		15,000,000.00	
									17,500,000.00			
	1. Endorse Cases to DOJ for Preliminary Investigation	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Transportation expenses of process server	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	- Inks and Toners and Supplies	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	- Salary of 1 Service Contractual	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
	2. Cases Handled for P.I pursuant to RA 10022 (Cases handles ad collaborating prosecutor/led prosecutor	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Special Counsel Allowance for 6 lawyers	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	216,000.00	216,000.00		
	3. Court Appearance during Court Hearings for AIR/TIP	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Special Counsel Allowance for 6 lawyers	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		
	Inter-Agency Coordination & Linkages (Food & venue for meetings)	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	AIRB Database Cleansing (10 pax)	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00		
	NIRCMS/TIP Database Maintenance	PD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
									579,000.00			
EMPLOYMENT AND WELFARE												
	Epson L565 Multifunton Ink Pigment 3 sets	DA Emp & Wel		1st Quarter	N/A	1st Quarter	1st Quarter	GoP	4,500.00	4,500.00		
	Epson M100 Ink 5 bottles	DA Emp & Wel		1st Quarter	N/A	1st Quarter	1st Quarter	GoP	7,500.00	7,500.00		
	Salaries of two (2) Service Contractual	DA Emp & Wel	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
WELFARE & EMPLOYMENT OFFICE												
	Inks and Toners	Dir IV WEO	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	8,000.00	8,000.00		
	Calling Card 200 pcs	Dir IV WEO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Meals, Snack for meeting	Dir IV WEO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Tokens for foreign employer/guests	Dir IV WEO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Travel Expense	Dir IV WEO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	47,000.00	47,000.00		
	Extraordinary Expense	Dir IV WEO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	118,000.00	118,000.00		
									198,000.00			
GOVERNMENT PLACEMENT BRANCH												
Placement by Administration		GPB/RDD										
	Representation Expenses for foreign clients	GPB/RDD										
	Food and snacks (during recruitment activities)	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	225,000.00	225,000.00		
	Tokens	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	- Table Runner with Placemats	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	- Jeepney (Tin Cast)	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	- Capiz Shell Clock	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	- Capiz Shell Spoon and Fork	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,000.00	8,000.00		
	- Bamboo Table Chimes	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,000.00	4,000.00		
	- Bamboo Coasters (Zebra, Ring designs)	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,000.00	4,000.00		
	Van Rental	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Venue Rental and Snacks for PJEPA Closing	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		
	Ceremony 12th Batch)	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Steel Cabinet	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,000.00	16,000.00		
	Van Rental	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Client Visit and On-site Monitoring	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	(Foreign Travel)	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	Priority Project	GPB/RDD										
	SHPT Facilitation (Regional Recruitment (SHPT, TWP, KSA SRO, JPEPA), Luzon Visayas and Mindanao	GPB/RDD		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	261,000.00	261,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Funding for three (3) Service Contractors	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
	Mobile/Internet Postpaid Plan (annual)	GPB/RDD	Direct Contracting					GoP	9,600.00	9,600.00		
	Snacks/Meals during meetings	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		
	Supplies and reproduction expenses	GPB/RDD	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	24,000.00	24,000.00		
	Liaisoning Local Travel Expense Annual (2 Pax)	GPB/RDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	OEC Forms @4.00/pc	GPB/RDD		1st & 2nd Quarter	N/A	1st & 2nd Quarter	1st & 2nd Quarter	GoP	12,000.00	12,000.00		
	OEC Printer	GPB/RDD	NP-53.9 Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	15,000.00	15,000.00		
									517,600.00	386,000.00		
	Representation Expenses for foreign clients Food and snacks (during recruitment activities)	CSD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	295,000.00	295,000.00		
	Van Rental	CSD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Supplies and Materials	CSD	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	10,500.00	10,500.00		
	Client Visit and On-site Monitoring(Foreign Travel) Taiwan (2) (Travel and Meals)	CSD	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	90,000.00	90,000.00		
	Joint Committee Meetings and Workshops											
	Japan (Meals and Travel) (Team of 2) Korea (Team of 2) (Meals and Travel)	CSD	NP-53.9 Small Value Procurement	3rd quarter	N/A	3rd quarter	3rd quarter	GoP	280,600.00	280,600.00		
	Deployment of Workers	CSD	NP-53.9 Small Value Procurement	3rd quarter	N/A	3rd quarter	3rd quarter	GoP	61,000.00	61,000.00		
	SHPT Facilitation	CSD	NP-53.9 Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	80,000.00	80,000.00		
	Salaries of three (3) Service Contractuals	CSD	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
									827,100.00			
EMPLOYMENT BRANCH												
	Research	MDD	NP-53.9 Small Value	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	GLOBAL OFW MAPPING & PROFILING a. OFW Deployment Mapping b. Regional Skills Mapping (Labor Supply Program) c. Mapping of GPB-Hired Workers FY2018 d. Comprehensive Seminar on ISCO	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	207,000.00	207,000.00		
	Workshop on Compendium Preparation Venue including meals, Consultative Meetings, Computer Rentals, Representation expenses (Ocular Inspection/Meals)	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Workshop on the Classification of Principals Venue including meals Consultative Meetings Representation expenses	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Research	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Workshop on Compendium Preparation FY2019	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Procurement of Goods/Supplies/ Materials/ Repair	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Data File Box 100 pcs	MDD	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
	PVC Binding Element 50packs/19mm	MDD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	0.00			
	Computer/Printer (new, rentals, repairs, spareparts accessories and machines)	MDD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	0.00			
	Binding and Punching Machine 1 Unit	MDD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	14,000.00	14,000.00		
	Survey on In-Demand Skills and Hard-to-fill Positions	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Consultative Meeting/Workshop	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	venue and meals	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Representation	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Transportation	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Procurement of supplies Multicopy, 80gsm, A4 size	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Profile on Nurses & Careworkers Passers	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,000.00	2,000.00		
	a. Profiling of Nurses & Careworkers Passers	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	b. Procurement of Goods/Supplies Materials	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Research - Updating of MRQS (Organize & Conduct of Consultative Meetings, Transportation, Procurement of supplies)	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Inter-Agency	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Workshop/consultative meetings (Meals, Representation, Transportation, Procurement of Goods/supplies and Materials	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Signpen, Black, Liquid/ Gel Pen 0.5 needle tip 50 pcs	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Paper parchment 210mmX297mm (100 sheets per box) 2 boxes	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Secretariat for Special Sub-Committee on Nurses and Careworkers under PJEPA Administrative Meetings - Meals representation, transportation and procurement of goods	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	105,000.00	105,000.00		
	BBFI Secretariat Launching & Awarding of 2019 BBA (Administrative MeetingsMeals, Representation and Transportation	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Baatory, Drycell, AAA 20 Packs	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Tarpaulin	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Flower	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Paper Trimmer Machine	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Vellum Board 10 Sheets per pax	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Envelope 50 pax	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Sticker Paper 20 pax	MDD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Salaries of three (3) Service Contractuals	MDD	Competitive Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
									348,000.00			
	A. Landbased Registration	MRD										
	A.1 Manpower Registration	MRD										
	a. onsite recruitment activity of SRO-MOH	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	- transportation/travelling expenses	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	b. supplies and materials	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	- printing of landbased registration card	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	- white board with stand 1.3m x 1.6m	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				
	- corrugated box	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP				

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	A.2. Job Endorsement and Monitoring	MRD											
	a. supplies and materials - (Canon toner 303) 6 pcs	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	1,215,000.00	1,215,000.00			
	B. Job Fair Facilitation	MRD											
	B.1. Regular Job Fair Monitoring and supervision	MRD											
	a. travel/transportation, allowances, and per diem	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	b. Supplies and materials - Toner/Ink for Printer Canon LBP 303 Samsung Xpress M2020W Epson M100	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP					
	B.2. Conduct of Mega Job Fair - February 25 - People Power ; May 01 - Labor Day; June 12 - Independence Day includes tshirt, Meals, Supplies and Materials	MRD	NP-53.9 Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP					
	B.3. Conduct of Orientation for POEA Regional personnel, PESO and agencies onupdates of Job Fair policies	MRD											
	- transportation allowance, per diem,hotel accommodation	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	- transportation allowance, per diem, hotel accommodation for regional staff	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	- supplies and materials	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	- meals during meetings and actual activity	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	B.4. Special Job Fair (for calamity stricken and poverty incidence areas)	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	a. travel/transportation allowance and per diem	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	b. supplies and materials (tarpaulin)	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	c. meals during the preparation and conduct of Job Fair	MRD	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	B.4. Recognition of PRAs who participated during Regular, Mega and Special Job Fairs	MRD											
	a. Trophies and plaques	MRD	NP-53.9 Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	15,000.00	15,000.00			
	b. Representation and meals	MRD	NP-53.9 Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	35,000.00	35,000.00			
	C. Employment Enhancement	MRD	NP-53.9 Small Value Procurement										
	Funding of 7 existing service contractors	MRD	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD			
	D. Expenses related to EPS - KOREA	MRD	NP-53.9 Small Value Procurement	1St Quarter	N/A	1St Quarter	1St Quarter	GoP	C/O Trust Fund	C/O Trust Fund			
									1,365,000.00				

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
WELFARE SERVICES BRANCH												
	Inks and Toners	Conciliation	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	101,500.00	101,500.00		
	Monobloc Chairs 10 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,920.00	2,920.00		
	Sign Pen Black 0.5 - 60 pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,076.00	2,076.00		
	Sign Pen Blue 0.5 - 60 pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,076.00	2,076.00		
	Multicopy Paper A4 Size - 250 reams	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	43,078.00	43,078.00		
	Permanent Markers Black 50 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	449.00	449.00		
	Permanent Markers Blue 50 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	449.00	449.00		
	Paper Thermal (Fax Paper) 6 Rolls	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	292.00	292.00		
	Record Book - 2 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	468.00	468.00		
	Stapler 3 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	467.00	467.00		
	Stapler Wire 5 Boxes	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	246.00	246.00		
	Stamp Pad 7 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	238.00	238.00		
	Stamp Ink - 5 Bottles	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	154.00	154.00		
	Paper Clips (Big) 25 Boxes	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	351.00	351.00		
	Paper Clips (Small) 25 Boxes	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	157.00	157.00		
	Marker Stabilo - 5 Pax	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	186.00	186.00		
	Correction Tape - 18 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	252.00	252.00		
	Folder Long Fancy 20 Bundles	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,237.00	6,237.00		
	Rubber Bond 5 Boxes	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	547.00	547.00		
	Fastener 10 boxes	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	251.00	251.00		
	Notepad Post-it 3X3 - 10 Pcs	Conciliation	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	415.00	415.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regional Consultation Meeting on SEnA Visayas and Mindanao	Conciliation	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Training of Four (4) Conciliators	Conciliation		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		
									302,809.00			
	Epson M100 Pigment Ink Bottle (black) 4 pcs	Repat		1st Quarter	N/A	1st Quarter	1st Quarter	GoP	24,000.00	24,000.00		
	Epson M774 4 pcs	Repat		1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Epson 664 Pigment ink Bottle (black) 24 pcs	Repat		1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Repatriation Cases (Case Folders) - 15000 pcs	Repat	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	150,000.00	150,000.00		
	Repatriation Unit (Case Evaluation Cleansing)	Repat	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	120,000.00	120,000.00		
	Monthly Supplies of coffee and biscuit for the client	Repat	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Steel Cabinet for filing of case folder 5 units	Repat	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	30,000.00	30,000.00		
									348,000.00			
	PEOS Online (development of IEC & promotional materials w/ GAD components)	WEWMD	Lease of Real Property or Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec		100,000.00	100,000.00		
	Mass-based PEOS (transportation, meals, allowances)	WEWMD		Jan-Dec	N/A	Jan-Dec	Jan-Dec		500,000.00	500,000.00		
	Pocket Wi-Fi montly subscription	WEWMD	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec		30,000.00	30,000.00		
									630,000.00			
PRE-EMPLOYMENT SERVICES OFFICE												
	Extra-Ordinary Fund for DA - PSO/WEO	DA Office PSO		Jan-Dec	N/A	Jan-Dec	Jan-Dec		132,000.00	132,000.00		
	Office Maintenance (ICT Supplies and Office Supplies)	DA Office PSO		Jan-Dec	N/A	Jan-Dec	Jan-Dec		100,000.00	100,000.00		
									232,000.00			
	Air Freshener -8 Bott	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00		
	Business Card - 200 Pcs	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Inks and Toners	Dir IV PSO		1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Colored Printer 1 unit	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Other Expenses	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Cups and Saucer 2 Dozens	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Drinking Glass 2 Dozens	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Side table 2pcs	Dir IV PSO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Internet	Dir IV PSO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,000.00	14,000.00		
	Representation Expense	Dir IV PSO		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,000.00	16,000.00		
	Extraordinary Expense	Dir IV PSO		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	118,000.00	118,000.00		
	Salaries of one (1) Service Contractual	Dir IV PSO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o hrdd	c/o hrdd		
									198,000.00			
Documentation of Seafarers												
	B. Accreditation of principals by POLO and registration by POEA. * Budget for consultation/meeting (snacks to be served during the meeting).	LBC	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	15,000.00	15,000.00		
	C. Streamline the registration of direct-hires particularly the professional and skilled workers based on 2016 Revised POEA Rules and Regulations Governing the recruitment and Employment of Landbased Overseas Filipino Workers. *Budget for briefing and orientation (snacks to be served during the meeting).	LBC	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	10,000.00	10,000.00		
	D. Orientation/workshop on accreditation and documentation procedures for agency representatives. * Budget for meals to be served during the orientation.	LBC	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	20,000.00	20,000.00		
	E. Training /re-orientation of evaluators on accreditation of principals and evaluation of contracts. *Budget for venue, food and accomodation of staff.	LBC	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	0.00			
	F. Training/ orientation of REUs in rules and procedures relative to accreditation of principals and documentation of agency hires direct-hires. *Budget for travel.	LBC	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Registration and Documentation of Direct-hires (Reg. Forms)	LBC		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Procurement of peerless boxes, laminated signages, queing paper and yellow paper letterhead size A4 to be used for accreditation process at lanbase center; Repair Varnishing of the wood parquet flooring at the landbased center; and provision of wooden shelves for the evaluators of acreditation on landbased center	LBC	NP-53.9 Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	125,000.00	125,000.00		
									200,000.00			
I. REGULAR PROJECTS		BMPD										
Supplies and Materials: (BMPD & BM Mall Centers)		BMPD										
	Ballpens (blue, black, red) 20 BOXES	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Corrugated Box 100 pcs	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	140,000.00	140,000.00		
	Custom Pre Self Inking Rubber Stamp 10 pcs	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Extension Cord 4 pcs	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Garbage Bag (Translucent, Size 18 1/2" x 18 1/2" x 40") 100 pcs	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Garbage Bag (Translucent, Size 26" x 32") 150 pcs	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Ink (for Colored Printer) 10 units	BMPD	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Printer (Colored, All in one) 1 unit	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Rubber Band 10 boxes	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Scanner Document 1 unit	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Staple Wire size 23/10 suitable for Maped HD60 20 boxes	BMPD	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Toner 303 5 units	BMPD	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	II. SPECIAL/ PEAK SEASON PROJECTS	BMPD	Public Bidding									
	Formulation of BM Clearance Monitoring System	BMPD	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Conduct of Yearly Consultation on BM Online Processing System in	BMPD	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	100,000.00	100,000.00		
	Preparation for the Peak Season	BMPD	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Printing of Brochures/Leaflets/Tarpaulin	BMPD	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	220,000.00	220,000.00		
	Repair and Maintenance of Queuing Machine including Supplies	BMPD	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Representation Expense (Meals)	BMPD	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	Retention of six (6) Service Contractual	BMPD	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/o HRDD	C/o HRDD		
									510,000.00			
LABOR MARKET DEVELOPMENT BRANCH												
	1. Pursuance of Bilateral, Regional and Multilateral	Labor Market Dev'	NP-53.9 Small Value	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Travel Expenses for BLA/Regional Agreement Negotiations (Israel, Japan, KSA, Kuwait, Qatar, Jordan, UAE, Bahrain, Oman, Canada, and other bilateral partners as may be deemed urgent) and hosting/participation in Joint Committee Meetings under BLAs	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,230,000.00	1,230,000.00		

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Expenses for BLA/Regional Agreement at Technical Working Group (TWG) and Inter-Agency Committee Levels	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	130,000.00	130,000.00		
	Technical Support/Assistance to Visit of Foreign Delegation/or Hosting of Joint Committee Meetings	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		
	Capacity Building for POEA Staff in Labor Diplomacy, Documenting Negotiations and Basic Negotiation skills	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	140,000.00	140,000.00		
	Conduct of Liaising with Embassies Bilateral and Multilateral Dialogue Partners	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Participation in Regional Consultative Processes and Conferences (Technical Support/Assistance to Participation of Officials in International Conferences/Regional Consultative Processes (RCP's) Abu Dhabi Dialogue, Colombo Process, ASEAN, UN, WTO, APEC, GFMD, ILO, IOM, Global Compact, Events)	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,200,000.00	1,200,000.00		
	Research and Standards Development	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Expenses for meetings, research and development of standard employment contracts for OFWs (landbased & seabased)	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	55,000.00	55,000.00		
	Support and Participation to the DOLE Inter-Agency on Research and Statistical Matter activities and other research-related DOLE activities	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	55,000.00	55,000.00		
	Industry/Social Partners Linkages/Networking	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	Greet-a-Client (Flower Basket Arrangement for National Day of Foreign Embassies in Manila)	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Conduct of Industry, Gender-Related and Multi Stakeholder Dialogues	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	Expenses in the Conduct of Policy Forum, Industry/Stakeholders consultations (food, consultation materials/handouts, token, resource person honoraria)	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Purchase of Equipment and Supplies	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP				
	a. Promotional Giveaways/Tokens for visiting Officials and partner agencies	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	59,500.00	59,500.00		
	b. Portable Printer	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	14,500.00	14,500.00		
	c. Book Shelf	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP		14,500.00		
	d. Supplies and materials for the International Employers Awards (tarpaulins, signages, banner, etc.)	Labor Market Dev' Branch	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	64,500.00	64,500.00		
									3,318,500.00			
REGIONAL OFFICES												
	1. Salaries of Three (3) Service	RCL - La Union	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Contractors: - 1 encoders/Admin Aide - for RCL @ 22,400 per month and 1 Deiver	RCL - La Union										
		RCL - La Union	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	274,296.00	274,296.00		
	2. Rent/Lease Expenses	RCL - La Union	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,092,480.00	1,092,480.00		
	3. Electricity Expenses	RCL - La Union	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	192,000.00	192,000.00		
	4. Postage & Courier Serices	RCL - La Union	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	5. Water Expenses	RCL - La Union	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	26,400.00	26,400.00		
	6. Telephone Expenses	RCL - La Union	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00			
	-Landline	RCL - La Union	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	72,000.00	72,000.00		
	-Mobile	RCL - La Union	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	9,600.00	9,600.00		
	-Internet	RCL - La Union	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	120,000.00	120,000.00		
	7. Janitorial Services	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	137,148.00	137,148.00		
	8. Security Services	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	152,640.00	152,640.00		
	9. Fidelity Expenses	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,600.00	6,600.00		
	10. Office Supplies Expenses	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	40,800.00	40,800.00		
	11. Other Supplies & Materials Exp.	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	12. Fuel, Oil & Lubricants	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	30,000.00	30,000.00		
	Printing and Publication Expenses	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	14. Insurances Expenses	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	9,000.00	9,000.00		
	15. Taxes/ Duties amd Licenses	RCL - La Union	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	5,000.00	5,000.00		
	16. Representation expenses (inter-agency meetings)	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,800.00	4,800.00		
	17. Repairs & Maint.- Motor Vehicle	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	18. Repairs & Maint.- Machinery Eqpt	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	19. Traveling Expenses-local -for Court Appearances/errand	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00			
	20. Other MOOE	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00				
	21. REGULAR ACTIVITIES * Conduct of Job Fair - Traveling Exp. - local	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	90,000.00	90,000.00			
	* Inspection of Rec. Agencies												
	- Traveling Exp. - local	RCL - La Union	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	* Conduct of PEOS/AIR	RCL - La Union		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	Mass-based PEOS (LRO)	RCL - La Union		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP					
	Capital Outlay	RCL - La Union	NP-53.9 Small Value Procurement						0.00				
	1. 2 Units Split Type Aircon 2HP	RCL - La Union	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00				
	2. 1 Unit Split Type Aircon 1 1/2HP	RCL - La Union	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00				
									2,298,764.00				
	1. Salaries of Service Contractuals @ P12,500.00/mo. Each	RSO III - Pampanga						GoP	0.00				
	RSO - Four (4)	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	483,995.88	483,995.88			
	OSSCO - Two (2)	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	578,001.24	578,001.24			
	LAC - Two (2)	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	385,440.00	385,440.00			
	2. Electricity Expenses	RSO III - Pampanga						GoP	0.00				
	RSO	RSO III - Pampanga	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00			
	OSSCO	RSO III - Pampanga	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00			
	3. Telephone and Internet Expenses	RSO III - Pampanga											
	RSO	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00			
	OSSCO	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00			
	LAC (pocket wifi)	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00			
	4. Mobile Expenses	RSO III - Pampanga						GoP	0.00				
	RSO Hotline	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	9,600.00	9,600.00			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	OSSCO Hotline	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	9,600.00	9,600.00		
	LAC Hotline	RSO III - Pampanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00		
	5. Petty Cash	RSO III - Pampanga		Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	6. Courier Expenses	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	7. Filing Cabinet - RSO	RSO III - Pampanga	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	228,857.12	228,857.12		
	8. Steel Cabinet with vault	RSO III - Pampanga										
	OSSCO	RSO III - Pampanga	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	LAC	RSO III - Pampanga	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	10. Printer/Scanner (3 in 1)	RSO III - Pampanga										
	OSSCO	RSO III - Pampanga	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	LAC	RSO III - Pampanga	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	11. Repair and Maintenance of	RSO III - Pampanga										
	Service Vehicle	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	1. Conduct of PEOS	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	2. Monitoring of Jobs Fair, Attendance to Court Hearings, and Conduct of Agency Inspection (Travelling expenses)	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	1. Official Receipt (Continuous form)	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	2. Gasoline (Official Service Vehicle)	RSO III - Pampanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Inks and Toners	RSO III - Pampanga	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
									2,211,494.24			
	1. Conduct of AIR Seminar	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		
	2. Conduct of PEOS	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	3. Monitoring of Jobs Fair, Attendance to Court Hearing, Conduct of Agency Inspection, and Attendance to Inter-Agency Meetings	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	4. RCC/NEDA-CMD meeting	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Computer Set	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	c/o ICT	c/o ICT		
	Printer	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	c/o GSPD	c/o GSPD		
	One (1) Aircon (split-type)	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Filling Cabinet	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	Skycable/ ABS CBN TV plus	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		
	Ceiling Fan for OSSCO	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	Light Bulb (LED)	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	Light Bulb (LED) for OSSCO	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	Proposed Additional Service Contractual for OSSCO	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	186,852.00	186,852.00		
	1. Salaries of Three (3) Service Contractuals @ P 15,571.25 each	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	322,663.92	322,663.92		
	2. Rental Expenses	RSO IV - Calamba	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,110,706.00	1,110,706.00		
	3. Electricity Expenses	RSO IV - Calamba	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	162,000.00	162,000.00		
	4. Water Expenses	RSO IV - Calamba	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00		
	5. Telephone and Internet Connection (PLDT)	RSO IV - Calamba	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o ICT	c/o ICT		
	6. Mobile Expenses (official cp & 24/7 hotline)	RSO IV - Calamba	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	7. Fidelity Bond for Two (2) Collecting Officers @ P 4,000 each.(once)	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	8,000.00	8,000.00		
	8. Security Expenses (with Overtime @ P 4,000 each.(once)	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,000.00	8,000.00		
	Security Expenses (with Overtime Pay during Peak Season and in the exigency of service	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	257,000.00	257,000.00		
	Special Supplies (Petty Cash)	RSO IV - Calamba	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Inks and Toners	RSO IV - Calamba		1st Quarter	N/A	1st Quarter	1st Quarter	GoP	74,775.80	74,775.80		
	Fire Extinguisher 6 pcs	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	18,000.00	18,000.00		
	Whiteboard (Large) 1 pc	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,000.00	2,000.00		
	Side table 1pcs	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,000.00	3,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Movable (pedestal) drawer/cabinet 3 pcs	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	Clerical table 3 pcs	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	Wall Clock 1 pc	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,500.00	1,500.00		
	Clerical swivel chair 5 pcs	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	Employees Steel Locker 1 pc	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	Counter High Chair 5 pcs	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	25,000.00	25,000.00		
	External Harddisk 1pc	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	Tarpaulin for Citizen's Charter	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	Office Signages	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	Plants to Implement Green the DOLE Program	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		
	Provision for gasoline in anticipation of service vehicle	RSO IV - Calamba	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		
									<u>2,564,497.72</u>			
	1. Salaries of two (2) Service Contractuals @22,164.00/month	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Encoders/Admin. Aide	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	312,000.00	312,000.00		
	- Additional 1 Service Contractual	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	156,000.00	156,000.00		
	2. Rental Expenses	RSO II - Tuguegarao	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	780,000.00	780,000.00		
	3. Electricity Expenses	RSO II - Tuguegarao	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	180,000.00	180,000.00		
	4. Water Expenses	RSO II - Tuguegarao	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	5. Telephone Expenses	RSO II - Tuguegarao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	6. Mobile Expenses	RSO II - Tuguegarao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	7. Internet	RSO II - Tuguegarao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	57,600.00	57,600.00		
	8. Internet for OSSCO	RSO II - Tuguegarao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	57,600.00	57,600.00		
	9. Postage/Courier	RSO II - Tuguegarao	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
	10. General Services (janitor/security)	RSO II - Tuguegarao										
	- Security Services	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	156,000.00	156,000.00		
	- Janitor/Messenger	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	156,000.00	156,000.00		
	11. Fidelity Bond	RSO II - Tuguegarao						GoP	4,500.00	4,500.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	12. Supplies & Materials	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter					
	- Office Supplies/Other Supplies	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	180,000.00	180,000.00		
	- TEV for Errands (Bank Deposits)	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	- Gasoline for Generator	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	30,000.00	30,000.00		
	13. Repairs and Maintenance	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	14. Other MOOE	RSO II - Tuguegarao						GoP	0.00			
	- Inter-agency Meetings/Expenses - Representation Expenses	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	- Training (AIR/TIP)	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00		
	- Travelling (Inspection of Agencies)	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	- Travelling (Conduct of Jobs Fair/PEOS)	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	Photocopy Machine	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Window Blinds Combi, 6 Panels	RSO II - Tuguegarao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	45,000.00	45,000.00		
									2,468,700.00			
	1. Salaries of Four (4) Service Contractors:	REU - CAR						GoP	0.00			
	- 3 encoders/Admin Aide -	REU - CAR							0.00			
	for REU-CAR, one-stop shop @ 33,600 per month	REU - CAR	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	403,200.00	403,200.00		
	- 1 Driver @ 11,200 (proposed)	REU - CAR	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	134,400.00	134,400.00		
	2. Rent/Lease Expenses	REU - CAR	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,788,000.00	1,788,000.00		
	3. Electricity Expenses	REU - CAR	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	4. Postage & Courier Serices	REU - CAR	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	5. Water Expenses	REU - CAR	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	-Landline	REU - CAR	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	54,000.00	54,000.00		
	-Mobile (2 mobilephone)	REU - CAR	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	29,988.00	29,988.00		
	-Internet	REU - CAR	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	7. Janitorial Services	REU - CAR	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	144,000.00	144,000.00		
	8. Security Services	REU - CAR	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	162,000.00	162,000.00		
	9. Fidelity Expenses	REU - CAR	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	7,000.00	7,000.00		
	10. Car Insurance, Tax, Registration fee	REU - CAR	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	11. Office Supplies Expenses	REU - CAR	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	12. Other Supplies & Materials Exp.	REU - CAR	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	36,000.00	36,000.00		
	13. Fuel, Oil & Lubricants	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	14. Subscription Expenses	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,400.00	8,400.00		
	15. Representation expenses (inter-agency meetings)	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	16. Repairs & Maint.- Motor Vehicle	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00		
	17. Repairs & Maint.- Machinery Eqpt	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	18. Traveling Expenses-local (for Court Appearances/errand)	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	19. Other MOOE	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	20. REGULAR ACTIVITIES											
	* Conduct of Job Fair											
	- Traveling Exp. - local	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	* Inspection of Rec. Agencies											
	- Traveling Exp. - local	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		
	- Fuel, Oil & Lub. Exp.	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00		
	* Conduct of PEOS/AIR	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Repair and Maintenance of Office (Lightings/electrical/office partition)	REU - CAR	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	344,228.00	344,228.00		
									3,740,216.00			
	Salaries of two (2) Service Contractual	REU - Palawan	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	C/O HRDD	C/O HRDD		
	Electricity Expenses	REU - Palawan	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Telephone and Internet Expense (PLDT)	REU - Palawan	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	42,000.00	42,000.00		
	Mobile Expenses (official 24/7)	REU - Palawan	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Fidelity Bond for 1 Collecting Officer @ P5,000.00 each	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00		
	Special Supplies (Petty Cash)	REU - Palawan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Water Expenses	REU - Palawan	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Fire Extinguisher 1 pc	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Whiteboard (Large) 1 pc	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,000.00	3,000.00		
	Executive Chair with arm 1 unit	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		
	Clerical Table 2 pcs	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	Clerical Swivel chair 4 pcs	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	External Harddisk 1pc	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	Tarpaulin for Citizen's Charter	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	4 Seater Gang Chair @8000.00 each 6pcs	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	48,000.00	48,000.00		
	GASOLINE, OIL AND LUBRICANTS	REU - Palawan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	1. Conduct of AIR Seminar	REU - Palawan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
	2. Conduct of PEOS	REU - Palawan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	3. Monitoring of Jobs Fair, Attendance to Court Hearing, Conduct of Agency Inspection, and Attendance to Inter-Agency Meetings	REU - Palawan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	RCC/NEDA-CMB meeting	REU - Palawan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Light Bulb (LED) 6 Pcs	REU - Palawan	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	6,000.00	6,000.00		
	MOOE (Office Construction 123 sqm @ 5,500.00/sqm	REU - Palawan	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	676,500.00	676,500.00		
	1. Salaries of two (2) Service Contractuals Rate: P15,571.25/mo	OSSCO-Palawan	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	373,716.00	373,716.00		
									1,383,216.00			
	Office Rental Expenses	RSO V - Legazpi City	Lease of Real Property or Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	360,000.00	360,000.00		
	2. Electricity Expenses	RSO V - Legazpi City	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		
	3. Water Expenses	RSO V - Legazpi City	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	4. Telephone&Internet Expenses	RSO V - Legazpi City	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	78,000.00	78,000.00		
	5. Mobile Expenses	RSO V - Legazpi City	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	19,200.00	19,200.00		
	6. Salaries of three (3) Service Contractuals@ P 10,000.00 each	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	274,273.92	274,273.92		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	7. Salaries of one (1) Janitor	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	108,000.00	108,000.00		
	8. Salary of one (1) Security Guard	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	108,000.00	108,000.00		
	1. USB Flashdrive 16GB 3 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	40,000.00	40,000.00		
	2. External Hard drive 1TB 2pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	24,000.00	24,000.00		
	3. Pigment Ink Epson M100 Black 16 pcs	RSO V - Legazpi City	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	4. Ink Cartridge Canon Pixma IP2870 #7 Black 15 pcs	RSO V - Legazpi City	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	5. Ink Cartridge Canon Pixma IP2870 #7 Black 15 pcs	RSO V - Legazpi City	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	6. Ribon Cartridge EPSON LX-31 10 pcs	RSO V - Legazpi City	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	30,000.00	30,000.00		
	7. Corrugated Box 60 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		
	8. Steel Cabinet with 3 drawers 4 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,000.00	3,000.00		
	9. Client Chair 6 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	25,000.00	25,000.00		
	10. Clerical Chair 1 pc	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	11. Clerical Table 3 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	12. Conference Table 6 Seater 1 pc	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	13. Conference Chair 6 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	30,000.00	30,000.00		
	14. Executive Chair 1 pc	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		
	15. bookshelf, 5 Layers 1 pc	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,500.00	3,500.00		
	16. Plastic Storage Box 5 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,500.00	2,500.00		
	17. UPS Computer 2 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	18. Scanner 1 unit	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,500.00	3,500.00		
	19. Aircon Cleaning & Maintenance	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,000.00	5,000.00		
	20. Courier Services	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	21. Fire Extinguisher 2 pcs	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,000.00	6,000.00		
	22. Other Supplies/ Miscellaneous Expenses	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	36,000.00	36,000.00		
	1. Inspection of Recruitment Agencies/Attendance to Court Hearings (Bicol Area)	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		
	2. Attendance to Meetings/Seminars within the region	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	3. MOA Signing/AIR-TIP/CET (Bicol Area) c/o AIR Branch	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Supplies/Equipment (Steel Cabinet 2 drawers 2pcs; cash box big 1 pc)	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	Utility Expenses	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	4,500.00	4,500.00		
	Green the DOLE Program (plants & plots)	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	ARTA/ Citizen's Charter (Signages)	RSO V - Legazpi City	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	Migrant Workers Day	RSO V - Legazpi City	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	7,500.00	7,500.00		
	DOLE Anniversary Celebration	RSO V - Legazpi City	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	7,500.00	7,500.00		
	Photocopier	RSO V - Legazpi City	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	0.00			
									1,097,473.92			
	RENTALS (275,058.48x12)	Regional Center for Visayas	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300,702.00	3,300,702.00		
	ENCODERS (6) for Cebu only	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,044,816.00	1,044,816.00		
	JANITORIAL & MESSENGERIAL (2)	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	367,776.00	367,776.00		
	SECURITY (1)	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	211,464.00	211,464.00		
	WATER (Purified Drinking Water)	Regional Center for Visayas	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	ELECTRICITY (including MCIAA LAC charges)	Regional Center for Visayas	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	336,000.00	336,000.00		
	POSTAGE & DELIVERIES	Regional Center for Visayas	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	TRANSPORTATION & DELIVERY EXPENSE/COURIER	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		
	...landline	Regional Center for Visayas	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	...mobile	Regional Center for Visayas	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00		
	...internet expenses - office	Regional Center for Visayas	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	180,000.00	180,000.00		
	...internet expenses - LAC / OSSCO (pocket wifi for upgrading)	Regional Center for Visayas	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		
	...cable, satellite, telegraph & radio exp	Regional Center for Visayas	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	TRAVELLING EXPENSES	Regional Center for Visayas						GoP	0.00			
	...LAC	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	...MYPA Proper	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	...PRE-YEPA	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	...YEPA Proper	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	...PEOS (to be requested per project)	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	...Jobs Fair (to be requested per travel)	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	...Agency Ocular Inspection (to be requested per travel)	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	...Other Official travel	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	OFFICE SUPPLIES	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	150,000.00	150,000.00		
	IT SUPPLIES (Toner Cartridge)	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Replacement - visitor's chair (24 units)	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Movable side drawer (8 pcs @ P4,500)	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Replacement of Office tables (8 pcs)	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	ACCOUNTABLE FORMS	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	20,000.00	20,000.00		
	Repair of comfort room (POEA office- M/F)in compliance w	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Maintenance of new service vehicle-Nissan Urvan	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	25,000.00	25,000.00		
	Maintenance of old service vehicle-Revo (waiting instructor	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Maintenance of new aircon units - 7 units	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	Maintenance of Computer Machines- (18 units)	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Electrical Rewiring of the Office	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Installation of roller blinds/glass tinting of glass wall (side of	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	FIDELITY BOND PREMIUMS-Accountable Officers	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	GASOLINE, OIL AND LUBRICANTS	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	PRINTING & PUBLICATION EXPENSE	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	TRAININGS & SEMINARS EXPENSES (conducted by other	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
	REPRESENTATION EXPENSE	Regional Center for Visayas	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	CAR REGISTRATION/INSURANCE	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	INSURANCE PREMIUM, ETC - DOLE VII BLDG SHARE	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	73,000.00	73,000.00		
	TAXES, DUTIES & LICENSES	Regional Center for Visayas	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	123,000.00	123,000.00		
									6,479,758.00			
	RENTALS (24,640.00x12) (390.14 sqm) Gaisano City Mall (1	RSO VI - Bacolod	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	295,680.00	295,680.00		
	ENCODER (2x15,000.00x12)	RSO VI - Bacolod	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	360,000.00	360,000.00		
	JANITOR (1x10,000.00x12)	RSO VI - Bacolod	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	180,000.00	180,000.00		
	WATER	RSO VI - Bacolod	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	9,600.00	9,600.00		
	ELECTRICITY	RSO VI - Bacolod	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	POSTAGE & DELIVERIES	RSO VI - Bacolod	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	TRANSPORTATION & DELIVERY EXPENSE/COURIER	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	COMMUNICATION :	RSO VI - Bacolod						GoP				
	...landline	RSO VI - Bacolod	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...internet expenses	RSO VI - Bacolod	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	66,000.00	66,000.00		
	- Office internet	RSO VI - Bacolod	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	- Mobile Wifi OSSCO	RSO VI - Bacolod	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,400.00	14,400.00		
	- Load mobile wifi (PEOS/JF)	RSO VI - Bacolod	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	TRAVEL EXPENSES	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Deposit of Collections	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	...Supervision/Monitoring of Jobs Fair	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	81,240.00	81,240.00		
	...Conduct of PEOS	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...OSSCO Assignment	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...cular Inspection of Agencies	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Court Appearance	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Monitoring/Supervision of SRA	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Hosting/Attendance to Meetings	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...MYPA Proper	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...YEPA Proper	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	..Management Review Meeting (ISO)	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	OFFICE SUPPLIES	RSO VI - Bacolod	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	ACCOUNTABLE FORMS	RSO VI - Bacolod	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	REPAIR & MAINTENANCE:	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Repair/maintenance-Office Equipment	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Repair/maintenance-IT Equipment	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	FIDELITY BOND PREMIUMS-Accountable Officers	RSO VI - Bacolod	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Office Equipment Insurance	RSO VI - Bacolod	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	PRINTING & BINDING	RSO VI - Bacolod	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	REPRESENTATION EXPENSE	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	NEWSPAPER SUBSCRIPTION	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	OTHER MOOE-BANK CHARGES,ETC.	RSO VI - Bacolod	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Disposal of Records and	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertise ment/Pos ting of IB/REI	Submissi on/Openi ng of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Unserviceable office equipment	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Hauling Expenses	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Labor Day Celebration	RSO VI - Bacolod	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP				
	...Staff Development (trainings, seminars, etc)	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
	...Gender and Development (GAD)	RSO VI - Bacolod	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP				
									1,072,920.00			
	1. Salaries of Two (3) Service Contractuals @ P20,000.00/mo. each	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	440,376.00	440,376.00		
	2. General Services - One (1) Utility (Janitor/Messenger) @ 20,000/month	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	173,220.00	173,220.00		
	3. Security Guard @P20,000.00/month	REU VI - Iloilo	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	4. CUSA Fee	REU VI - Iloilo	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00			
	5. Electricity Expenses	REU VI - Iloilo	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		
	6. Water Expenses	REU VI - Iloilo	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	7. Telephone and Internet Expenses (3 lines)	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	90,000.00	90,000.00		
	8. Mobile Expenses (3 Units)	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	90,000.00	90,000.00		
	9. Fidelity Bond	REU VI - Iloilo	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	75,000.00	75,000.00		
	11. Courier Expenses	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	12. Postage/Delivery Expenses	REU VI - Iloilo	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	10. Special Supplies											
	13. Sintra Board	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	14. Step Ladder	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	15. Building Insurance	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	16. Fire Extinguisher	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	17. Swivel chairs (P12,000x5)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	18. Visitors' chairs (P10,000X12)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	19. Executive chairs (15,000X2)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	100,000.00	100,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	20. Computer Tables (15,000x2)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	21. Computer Chairs (P10,000x2)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	26. UPS/AVR (P15,000X3 units)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	27. Decorative plants	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	29. Hot & Cold Water Dispenser	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	31. Multi-Level Open Steel filing rack	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	32. Glass Metal Standee	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	33. Repairs & Maintenance	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	1. Conduct of AIRTIP	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o AIRB	c/o AIRB		
	2. Conduct of PEOS	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	3. Monitoring of Jobs Fair, Attendance to Court Hearings, and Conduct of Agency Inspection	REU VI - Iloilo	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	4. KIA HELP DESK: ILOILO & KALIBO INTERNATIONAL AIRPORT											
	1. Telephone and Internet Expenses	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	2. Mobile Expenses	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	3. Fidelity bond	REU VI - Iloilo	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	2,500.00	2,500.00		
	4. Special Supplies	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	180,000.00	180,000.00		
	5. Modular counter	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	15,000.00	15,000.00		
	7. Steel filing cabinet with vault	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	8. Visitor chairs (4,000x2)	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	9. Printer/Fax Machine	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	25,000.00	25,000.00		
	FOR 24/7 HOTLINE SERVICE	REU VI - Iloilo	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	2. Mobile phones:	REU VI - Iloilo						GoP	0.00			
	Monthly services	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Kalibo Hotline	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Iloilo Hotline	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Management and other meetings (RCC, OSSCO, RIACAT, etc.)	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Trainings and Seminars	REU VI - Iloilo	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Team Building	REU VI - Iloilo	Direct Contracting	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	0.00			
	Corporate gifts or tokens	REU VI - Iloilo	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Labor Day, Independence Day, Migrant Worker's Day, DOLE Anniverasy and OFW Family Day Activities	REU VI - Iloilo	Direct Contracting	N/A	N/A	2nd Quarter	2nd Quarter	GoP	0.00			
									1,393,096.00			
	Electricity Expenses	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Water Expenses	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	COMMUNICATION :	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Mobile	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Telephone and Internet	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		
	Transportation	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
	Postage Expenses (Petty Cash)	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Job Order for POEA SO VIII 3 Persons	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	Jan-20	N/A	Jan-20	Jan-20	GoP	233,000.00	233,000.00		
	OFFICE RENTALS	RSO VIII - Tacloban	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec	Jan-Dec	GoP	564,000.00	564,000.00		
	Pentel Pen 20 Pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Glue	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Stamp Pad	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Long Brown Envelope	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Short Brown Envelope	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Long Folder	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Shor Folder	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Rubber bond	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Clip (BIG)	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		
	Clip (Small)	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Sign Pen	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Staple Wire no. 35	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Staple Wire no. 10	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Filer	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Correction Tape	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Bulletin Board	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Filing Box	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Plastic Fastener	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Clip Binder (Medium)	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Push Pin	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Scotch Tape	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Puncher (Big)	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Packing Tape	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Masking Tape	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Alcohol (Ethyl Casino) Big	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Dry Seal	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Styrofoam Bulletin Board	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Gang Chair 4 Seater 5 pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Office Table 3 pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Clerical Chair 4 Pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Steel Cabinets 6 pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Monobloc Chair 24 pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Aircon Split type 1 Unit	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Aircon Window Type 1 unit	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Electric Fan (Stand Fan) 4 pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	POEA Office Signages	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Fire Extinguisher 1 pc	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	AVR 6 Pcs	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Wall Clock 1 Pc	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Hard Drive 1TB	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Fidelity Bond Premiums	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,000.00	2,000.00		
	Inter-Agency Linkages/ RCC Meetings	RSO VIII - Tacloban	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	10,000.00	10,000.00		
	Janitor 1	RSO VIII - Tacloban	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Security Guard 1	RSO VIII - Tacloban	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
									986,000.00			
	Rental Expenses	RCM - Davao	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,541,240.00	2,541,240.00		
	General Services (12k/pax, agency hire)	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	899,827.92	899,827.92		
	Security Services	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	326,184.00	326,184.00		
	Electricity Expenses	RCM - Davao	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	Water Expenses	RCM - Davao	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Telephone Expenses	RCM - Davao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	Internet Expenses	RCM - Davao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	132,000.00	132,000.00		
	Postage / Courier Services	RCM - Davao	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	Gasoline Expense	RCM - Davao	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	66,000.00	66,000.00		
	Office Supplies	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	132,000.00	132,000.00		
	Printing Expense (forms)	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	24,000.00	24,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Traveling Expense (errands)	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	26,400.00	26,400.00		
	Repair and Maintenance - MV	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	26,400.00	26,400.00		
	Repair and Maintenance - Machinery, Eqp'ts., ICT	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	26,400.00	26,400.00		
	Repair and Maintenance - F&F	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	13,200.00	13,200.00		
	Taxes, Duties and Licenses/MV Reg. Renewal	RCM - Davao	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	7,700.00	7,700.00		
	Fidelity Bond Premiums	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	13,500.00	13,500.00		
	Insurance - MV, Property	RCM - Davao	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00		
	Representation Expense	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		
	Bank Charges	RCM - Davao				1st Quarter	1st Quarter	GoP	0.00			
	Other MOOE Expense (PCF)	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o AIRB	c/o AIRB		
	Conduct of PEOS/ AIR Seminar	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		
	Monitoring of Job Fair, Attendance to Court Hearing and Conduct Agency Inspection	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Administrative Visit to REU,s and SO,s	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	ISO Project:	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-20	GoP	0.00			
	Travelling Allowance	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-20	GoP	0.00			
	Supplies	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	Representation Expense	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Quarterly MRM Activities	RCM - Davao	NP-53.9 Small Value Procurement	quarterly	N/A	quarterly	quarterly	GoP	0.00			
	MYPAYEPA	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Labor day Celebration	RCM - Davao	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	0.00			
	POEA Anniversary	RCM - Davao	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	0.00			
	Migrants Workers Day	RCM - Davao	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	0.00			

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Civil Service Celebration	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Maritime Week Celebration	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	DOLE Anniversary	RCM - Davao	NP-53.9 Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	0.00			
	RCC Meeting (Hosting)	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	RLECC Meeting (Hosting)	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Regional Team Building	RCM - Davao	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	0.00			
	GAD Activities	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	LAC Project:											
	General Services JO 1 Service Con	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Internet	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	13,200.00	13,200.00		
	Office Supplies	RCM - Davao	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	13,200.00	13,200.00		
	Electricity	RCM - Davao	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Capital Outlay	RCM - Davao	NP-53.9 Small Value Procurement						0.00			
									5,147,251.92			
	Rental Expenses	REU - Zamboanga	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	517,440.00	517,440.00		
	General Services (12k/pax, agency hire)	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	382,356.00	382,356.00		
	Security Services	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	140,485.08	140,485.08		
	Electricity Expenses	REU - Zamboanga	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Water Expenses	REU - Zamboanga	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	9,600.00	9,600.00		
	Telephone Expenses	REU - Zamboanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Internet Expenses	REU - Zamboanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	Postage / Courier Services	REU - Zamboanga	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Gasoline Expense	REU - Zamboanga	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Office Supplies	REU - Zamboanga	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		
	Traveling Expense (errands)	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Repair and Maintenance - MV	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Repair and Maintenance - Machinery, Eqp'ts., ICT	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	Repair and Maintenance - F&F	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Taxes, Duties and Licenses	REU - Zamboanga	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00	0.00		
	Fidelity Bond Premiums	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-20	N/A	1st Quarter	1st Quarter	GoP	6,750.00	6,750.00		
	Insurance - MV, Property	REU - Zamboanga	NP-53.5 Agency to Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Representation Expense Interagency meetings	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Bank Charges	REU - Zamboanga						GoP	0.00	0.00		
	Other MOOE Expense (PCF)	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	37,000.00	37,000.00		
	Conduct of PEOS/ AIR Seminar	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o AIRB	c/o AIRB		
	Monitoring of Job Fair, Attendance to Court Hearing and Conduct Agency Inspection	REU - Zamboanga	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
									1,443,631.08			
	Rental Expenses	REU - CDO	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	600,000.00	600,000.00		
	General Services (12k/pax, agency hire)	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	439,776.00	439,776.00		
	Security Services	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	161,148.00	161,148.00		
	Electricity Expenses	REU - CDO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Water Expenses	REU - CDO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Telephone Expenses	REU - CDO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Internet Expenses	REU - CDO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	84,000.00	84,000.00		
	Postage / Courier Services	REU - CDO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Gasoline Expense	REU - CDO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Tune Up and Repair for Official Vehicle	REU - CDO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
	Office Supplies	REU - CDO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		
	Printing Expense	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Traveling Expense (errands)	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Repair and Maintenance - MV	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Repair and Maintenance - Machinery, Eqp'ts., ICT	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Repair and Maintenance - F&F	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Taxes, Duties and Licenses	REU - CDO	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00	0.00		
	Fidelity Bond Premiums	REU - CDO	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,750.00	6,750.00		
	Insurance - MV, Property	REU - CDO	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	Representation Expense	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00		
	Bank Charges	REU - CDO						GoP	0.00	0.00		
	Other MOOE Expense (PCF)	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	37,000.00	37,000.00		
	Conduct of PEOS/ AIR Seminar	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o AIRB	c/o AIRB		
	Monitoring of Job Fair, Attendance to Court Hearing and Conduct Agency Inspection	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		
	RCC Meeting (Hosting)	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
	RLECC Meeting (Hosting)	REU - CDO	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
									1,663,674.00			
	Rental Expenses	SO - Koronadal	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00		
	General Services (12k/pax, agency hire)	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-20	Jan-20	GoP	251,347.20	251,347.20		
	Security Services	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	192,720.00	192,720.00		
	Electricity Expenses	SO - Koronadal	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	79,200.00	79,200.00		
	Water Expenses	SO - Koronadal	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	9,000.00	9,000.00		
	Telephone Expenses	SO - Koronadal	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	48,000.00	48,000.00		
	Internet Expenses	SO - Koronadal	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Postage / Courier Services	SO - Koronadal	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		
	Gasoline Expense	SO - Koronadal	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Office Supplies	SO - Koronadal	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		
	Printing Expense	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Traveling Expense (errands)	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Repair and Maintenance - MV	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Repair and Maintenance - Machinery, Eq'ts., ICT	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	13,200.00	13,200.00		
	Repair and Maintenance - F&F	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Taxes, Duties and Licenses	SO - Koronadal	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00	0.00		
	Fidelity Bond Premiums	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-20	N/A	1st Quarter	1st Quarter	GoP	6,750.00	6,750.00		
	Insurance - MV, Property	SO - Koronadal	NP-53.5 Agency to Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	4,000.00	4,000.00		
	Representation Expense	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Bank Charges	SO - Koronadal						GoP	0.00	0.00		
	Other MOOE Expense (PCF)	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	OSSCO Project:								0.00			
	General Services JO 1 Service Con	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	144,000.00	144,000.00		
	Telephone Expenses	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Internet	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Office Supplies	SO - Koronadal	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	12,000.00	12,000.00		
	Other MOOE	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Conduct of PEOS/ AIR Seminar	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
	Monitoring of Job Fair, Attendance to Court Hearing and Conduct Agency Inspection	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	ISO Project:	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Travelling Allowance	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	Supplies	SO - Koronadal	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	4,000.00	4,000.00		
	Representation Expense	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,000.00	8,000.00		
	Quarterly MRM Activities	SO - Koronadal	NP-53.9 Small Value Procurement	quarterly	N/A	quarterly	quarterly	GoP	60,000.00	60,000.00		
	MYPA/YEPA	SO - Koronadal	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	45,000.00	45,000.00		
	Labor day Celebration	SO - Koronadal	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	10,000.00	10,000.00		
	POEA Anniversary	SO - Koronadal	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	10,000.00	10,000.00		
	Migrants Workers Day	SO - Koronadal	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	5,000.00	5,000.00		
									1,630,217.20			

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Rental Expenses	SO - Butuan	53.10 Lease of Real Property or Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	408,000.00	408,000.00		
	General Services (12k/pax, agency hire)	SO - Butuan	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	370,656.00	370,656.00		
	Security Services	SO - Butuan	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	136,212.00	136,212.00		
	Electricity Expenses	SO - Butuan	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-20	Jan-20	GoP	60,000.00	60,000.00		
	Water Expenses	SO - Butuan	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-20	Jan-20	GoP	8,400.00	8,400.00		
	Telephone Expenses	SO - Butuan	Direct Contracting	Jan-Dec	N/A	Jan-20	Jan-20	GoP	24,000.00	24,000.00		
	Internet Expenses	SO - Butuan	Direct Contracting	Jan-Dec	N/A	Jan-20	Jan-20	GoP	72,000.00	72,000.00		
	Postage / Courier Services	SO - Butuan	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-20	Jan-20	GoP	12,000.00	12,000.00		
	Gasoline Expense	SO - Butuan	Direct Contracting	Jan-Dec	N/A	Jan-20	Jan-20	GoP	0.00	0.00		
	Office Supplies	SO - Butuan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	60,000.00	60,000.00		
	Printing Expense	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Traveling Expense (errands)	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Repair and Maintenance - MV	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Repair and Maintenance - Machinery, Eqp'ts., ICT	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	13,200.00	13,200.00		
	Repair and Maintenance - F&F	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00	0.00		
	Taxes, Duties and Licenses	SO - Butuan	NP-53.5 Agency to Agency	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00	0.00		
	Fidelity Bond Premiums	SO - Butuan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,375.00	3,375.00		
	Insurance - MV, Property	SO - Butuan	NP-53.5 Agency to Agency	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Representation Expense	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Bank Charges	SO - Butuan		1st Quarter		1st Quarter	1st Quarter	GoP	0.00	0.00		
	Other MOOE Expense (PCF)	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	18,175.00	18,175.00		
	Conduct of PEOS/ AIR Seminar	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o AIRB	c/o AIRB		
	Monitoring of Job Fair, Attendance to Court Hearing and Conduct Agency Inspection	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	ISO Project:	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Travelling Allowance	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Supplies	SO - Butuan	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	4,000.00	4,000.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Representation Expense	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,000.00	8,000.00		
	Quarterly MRM Activities	SO - Butuan	NP-53.9 Small Value Procurement	quarterly	N/A	quarterly	quarterly	GoP	0.00			
	MYPA/YEPA	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Labor day Celebration	SO - Butuan	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	10,000.00	10,000.00		
	POEA Anniversary	SO - Butuan	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	10,000.00	10,000.00		
	Migrants Workers Day	SO - Butuan	NP-53.9 Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	5,000.00	5,000.00		
	RCC Meeting (Hosting)	SO - Butuan	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
									1,305,018.00			
	Rental Expenses	SO - Bongao, Tawi-Tawi	NP-53.10 Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		
	General Services	SO - Bongao, Tawi-Tawi	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00		
	Security Services	SO - Bongao, Tawi-Tawi	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Electricity Expenses	SO - Bongao, Tawi-Tawi	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	24,000.00	24,000.00		
	Water Expenses	SO - Bongao, Tawi-Tawi	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Telephone Expenses	SO - Bongao, Tawi-Tawi	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Internet Expenses	SO - Bongao, Tawi-Tawi	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	36,000.00	36,000.00		
	Postage / Courier Services	SO - Bongao, Tawi-Tawi	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Gasoline Expense	SO - Bongao, Tawi-Tawi	Direct Contracting	N/A	N/A	Jan-20	Jan-20	GoP	0.00			
	Office Supplies	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	26,000.00	26,000.00		
	Printing Expense	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Traveling Expense (errands)	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Repair and Maintenance - MV	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Repair and Maintenance - Machinery, Eqp'ts., ICT	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,200.00	4,200.00		

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Repair and Maintenance - F&F	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Taxes, Duties and Licenses	SO - Bongao, Tawi-Tawi	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	0.00			
	Fidelity Bond Premiums	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-20	N/A	1st Quarter	1st Quarter	GoP	3,375.00	3,375.00		
	Insurance - Property	SO - Bongao, Tawi-Tawi	NP-53.5 Agency to Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00		
	Representation Expense	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Bank Charges	SO - Bongao, Tawi-Tawi						GoP	0.00			
	Other MOOE Expense (PCF)	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00		
	Conduct of PEOS/ AIR Seminar	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	c/o AIRB	c/o AIRB		
	Monitoring of Job Fair, Attendance to Court Hearing and Conduct Agency Inspection	SO - Bongao, Tawi-Tawi	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
									448,575.00			
	Electricity Expenses	OSSCO Palayan City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Water Expenses	OSSCO Palayan City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,600.00	3,600.00		
	Petty Cash	OSSCO Palayan City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Mobile Phone Plan	OSSCO Palayan City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Courier Service Expenses	OSSCO Palayan City	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Epson M100 Ink T7741 (Black @ 760 each)	OSSCO Palayan City	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	5,500.00	5,500.00		
	UPS/AVR @ 5000 each 4 units	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	Clerical Chair 1 Pc	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	Program Activities	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	PEOS/Job Fair	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	Conduct of Inspection	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
	Attendance to Inter-Agency Meetings	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			

PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Ac)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Immersion at Central Office	OSSCO Palayan City	NP-53.9 Small Value Procurement	1st Quarter	N/A	Jan-20	Jan-20	GoP	0.00			
									15,100.00			
	Salary of 1 Service Con	OSSCO Isabela	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Electricity Expenses	OSSCO Isabela	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Water Expenses	OSSCO Isabela	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,600.00	3,600.00		
	Mobile Expenses.	OSSCO Isabela	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Courier Service Expenses	OSSCO Isabela	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,000.00	12,000.00		
	Pigment ink Black 774 20 Pcs	OSSCO Isabela		1st Quarter	N/A	1st Quarter	1st Quarter	GoP	22,608.00	22,608.00		
	Dater Stamp 4 Pcs	OSSCO Isabela	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Rubber Stamp for Receiving 1 Pc	OSSCO Isabela	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Calculator	OSSCO Isabela	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Desktop Computer 1 unit	OSSCO Isabela	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Printer 2 unit	OSSCO Isabela	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	AVR UPS 2 Pcs	OSSCO Isabela	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP				
	Travelling Expenses	OSSCO Isabela	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
									66,208.00			
	Salary of 1 Service Con	OSSCO Cavite	Public Bidding	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	0.00			
	Electricity Expenses	OSSCO Cavite	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,000.00	6,000.00		
	Water Expenses	OSSCO Cavite	NP-53.5 Agency to Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,600.00	3,600.00		
	Telephone and Internet Expenses	OSSCO Cavite	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	34,800.00	34,800.00		
	Mobile Expenses.	OSSCO Cavite	NP-53.9 Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	14,400.00	14,400.00		
	Pigment ink Black 774 6 Pcs	OSSCO Cavite	Public Bidding	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	9,108.00	9,108.00		
	Alcohol	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,000.00	1,000.00		
	Bond Paper A4 Size 50 Reams	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,700.00	6,700.00		
	Paper Clips 100 boxes	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,500.00	1,500.00		
	Correction Tape 30 Pcs	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500.00	500.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Data File Box 50 Pcs	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	3,600.00	3,600.00			
	Envelope Kraft 10*15 (Big) 20 Pcs	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	1,600.00	1,600.00			
	Fastener Metal 30 Boxes	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	2,600.00	2,600.00			
	Folder Kraft Legal Size 30 packs	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	6,500.00	6,500.00			
	Notepad (Post-it 3x3) 20 Pcs	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	830.00	830.00			
	Pens (Signpen Black and Blue) 8 Box	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	350.00	350.00			
	Puncher 1 Pc	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	150.00	150.00			
	Scissors 7" 1 Pc	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	50.00	50.00			
	Staple Wire 20 Boxes	OSSCO Cavite	NP-53.9 Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	500.00	500.00			
									93,788.00				
									<u>226,827,161.72</u>				

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

Prepared and submitted by:


ROSALIE T. SAÑO
Head, BAC Secretariat

Checked and verified by:


ATTY. RIA CORAZON S. LANO
Chairperson, BAC

Certified funds available:


LOURDES E. FUNTANARES
Chief, Budget Division

Approved by:


BERNARD P. OLALIA
Head of Procuring Entity